

City of Martensdale
Regular City Council Meeting Minutes
October 5, 2020

The meeting was called to order by Mayor Prichard.

Members present: Henson (arrives at 6:15), Baker (via telephone), Berger, Hughes, Hutchison and Berger (arrives at 6:15).

Members absent: Baker left meeting at 6:15 p.m.

D. Hutchison made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked his wife Karen and Deb Hutchison for coming to city hall when Phillips had to fix flooring and to Zach for the fire hydrants repairs.

The consent agenda was presented, which included the August 14, 2020 minutes, September 2020 payables and receipts; August 2020 financial report and October. 2020 payables. Mayor Prichard had a change to the Aug. 3, 2020 minutes.

The city clerk had additions to the Sept. 2020 payables; the city clerk had additions to the Oct. payables, NAPA Auto Parts for 299.58 and the bill from Quick Med Claims for Medicare billing, which has not been received yet. E. Hughes made a motion to approve the consent agenda with the additional payables; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Henson and Berger arrive to meeting (6:15 p.m.)

Baker leaves meeting 6:15 p.m.

Maintenance Report: Zach Wood discussed the sidewalk at Bill Yates property at 365 Center St., and said that Des Moines Asphalt said that couldn't do much to fix the problem. The city council discussed it and said it has been like that for years and the only thing that could possibly be done is the install a new sidewalk (resident responsibility) and gutter.

Zach told the city council there is a water certification class on Nov. 12 and Nov. 19, the cost is the same previously. The city council agreed to have him attend the classes. Zach Wood asked to take vacation the week of Oct. 19-23, the city council agreed and Zach said he would be available if he were needed for anything. Zach discussed purchasing Out Breakers for the backhoe; the cost is \$1,400 to rebuild them or \$2,000 to purchase new ones. The city council told him to have them rebuilt for \$1,400.00.

Fire Report: Chief Henson stated there were 11 EMS calls, 5 fire calls.

Additional Expenditures: The city clerk asked to transfer \$39,942.90 from the road use tax bank account to the general account to pay for the street resurfacing for 2020-2021. The invoice was paid out of the general fund since the Road Use Tax fund is a savings account. E. Hughes made a motion to transfer the funds out of the Road Use Tax fund into the general account; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Change Order #8 in the amount of \$8,166.65 (credit) for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. T. Berger made a motion to approve Change Order #8 for a credit of \$8,166.65; seconded by S. Henson. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #2 in the amount of \$47,995.43 for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. This pay application covers work completed between 9/3/20 and 9/29/20 was discussed. S. Henson made a motion to approve Pay Application #2 to Vanderpool Construction for \$96,548.00; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #3 in the amount of \$62,243.05 for Municipal Pipe Tool Company, LLC for the Section 1 – Sewer and Manhole Rehabilitation project. This pay application covers work completed between 7/24/20 and 9/2/20 was discussed. T. Berger made a motion to pay Application #3 for \$9,351.80 to Municipal Pipe Tool Co.; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 10.01.2020.1 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa pertaining to Water Service Rates beginning Nov. 1, 2020 the first 2,000 gallons used per month at \$39.19 (minimum bill); all over 2,000 gallons used per month shall be charged at a rate of \$8.58 per 1,000 gallons was presented. S. Henson made a motion to approve Ord. 10.01.2020.1; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

D. Hutchison made a motion to waive the 2nd and 3rd readings of Ordinance 10.01.2020.1 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa pertaining to Water Service Rates; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 10.01.2020.2 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa pertaining to Sanitary Sewer Service Rates beginning Nov. 1, 2020 shall be \$43.00 (minimum monthly bill); all sewer usage over 2,000 gallons used per month shall be charged at a rate of \$6.73 per 1,000 gallons was presented. D. Hutchison made a motion to approve Ord. 10.01.2020.2; seconded by E. Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

S. Henson made a motion to waive the 2nd and 3rd readings of Ordinance 10.01.2020.2 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa pertaining to Sanitary Sewer Service Rates; seconded by T. Berger.

Ordinance 10.01.2020.3 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions to a Water Tower Maintenance Fee beginning Nov. 1, 2020 shall be \$8.25 per month was presented. T. Berger made a motion to approve Ord. 10.01.2020.3; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

T. Berger made a motion to waive the 2nd and 3rd readings for Ordinance 10.01.2020.3; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 10.01.2020.4 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions to a Sewer Maintenance Fee beginning Nov. 1, 2020 shall be \$8.25 per month was presented. T. Berger made a motion to approve Ord. 10.01.2020.4; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

S. Henson made a motion to waive the 2nd and 3rd readings for Ordinance 10.01.2020.4; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding Norwalk's EMS Service to the City. The City of Norwalk is passing on an ambulance fee to all small cities in Warren County for their EMS services. The Fire Chief, Mayor, City Clerk and City Council member, Deb Hutchison attended a meeting with the Norwalk Administrator and Fire Chief to discuss a new contract and a way to pay for it. The contract will take effect July 1, 2020 and will be discussed in more detail in the next few months.

Michael Trotter was present and asked why is the City paying for a rescue squad and fire trucks if we have to pay Norwalk. It was explained that this is happening to all small cities now for EMS services and it doesn't affect the fire dept.

The city council discussed ways to have this information given to our residents and asked the city clerk to contact the City Attorney to see what other cities are doing to talk to their residents, especially during COVID.

Halloween was set for Oct. 30 from 6:00 p.m. to 8:00 p.m.

Open Forum: Mayor Prichard was contacted by Future Famers of America to see if there was any where they could install a community garden-greenhouse. It was decided that the City really had nowhere to put it but the school may have options for them.

November 2, 2020 was set as the next city council meeting.

T. Berger made a motion to adjourn; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale
September 2020 – Disbursements**

16311	9/1	Brad Prichard (phone reimburse)	50.00
16312	9/1	Zach Wood (phone reimburse)	50.00
16313	9/1	Donna Bahun (phone reimburse)	50.00
16314	9/1	Donna Bahun (salary)	1,785.17
16315	9/11	Zach Wood (salary)	1,224.42
17404	9/1	AT&T (long distance)	53.10
17405	9/1	Windstream	1.47
17406	8/15	Windstream (pump)	74.13
17407	8/17	Windstream (city)	411.59
17408	8/17	AT&T (long distance)	53.10
17409	9/17	McClure Engineering (sewer project)	36,265.00
17410	9/17	Ahlers Cooney (atty. fee sewer project)	5,450.06
17411	9/17	IA Dept. of Revenue (2020-21 water dues)	53.11
17412	9/17	Iowa One Call (notification charges)	52.80
17413	9/17	Agriland	550.00
17414	9/17	V&K Engineering (bldg. permit)	216.00
17415	9/17	State Hygienic Lab (water testing)	191.00
17416	9/17	Stuyvesant, Benton, Judisch (atty)	462.50
17417	9/17	EDJE Web Design (renewal fee)	575.00
17418	9/17	Randy Crow (extra help)	150.00
17419	9/17	Brad Prichard (reimburse wood-bathroom)	54.06
17420	9/17	Lane Insurance (city insurance)	447.00
17421		void	
17422	9/17	Des Moines Register (publication fees)	183.45
17423	9/17	Menards (supplies)	1,267.20
17424	9/17	Kirkwood Comm. College (wasterwater class)	485.00
17425	9/17	Heartland Coop (supplies)	45.50
17426	9/17	Cappel's Ace Hardware (supplies)	23.25
17427	9/17	NAPA Auto (supplies)	99.68
17428	9/17	Cardmember Services (toilet, Zach class)	560.32
17429	9/17	Wes Jarnigan (dump truck)	1,700.00
17430	9/17	Phillips Floors (city hall)	3,373.14
17431	9/17	McCloy Hardware (supplies)	94.46
17432	9/17	Blacktop Services (street construction)	31,998.90
17433	9/17	Downey Tires (dump truck)	1,855.31
17434	9/24	Zach Wood (salary)	1,224.42
17435	9/1	Robert Seymour (water-wastewater license)	1,000.00
17436	9/17	Mid-American Energy (utilities)	1,470.51
17437	9/17	Core and Main (water supplies)	181.30
17438	9/17	Windstream	210.39
17439	9/17	Wiegert Disposal (clean up-dumpster)	1,170.00
17440	9/17	Mid-American Energy (utilities)	470.28
17441	9/17	US Postmaster (stamps)	285.00

Automatic Withdrawals

9/2	BC/BS (Health insurance)	451.61
9/10	IRS (Bob-Donna-Zach taxes)	1,825.80
9/10	IPERS (Zach-Donna)	1,029.33
9/11	Warren Water (water purchase)	3,767.40
9/24	Wex Bank (fuel)	139.49

**Martensdale Rescue Dept.
September 2020 – Disbursements**

2960	8/15	Quick Med Claims (medicare)	10.05
2961	9/17	HyVee (epipen)	356.75
2962	9/17	Verizon (phone)	18.61
2963	9/17	Tyrel Herrick (reimburse-postage)	15.92
2964	9/17	Scott Henson (reimburse-gas)	10.01
2965	9/17	Quick Med Claims (medicare)	34.21
2966	9/27	Verizon (ipad)	35.01

Auto Payment

9/24	Praxair (oxygen)	69.75
9/24	Wex Bank (fuel)	27.60