

City of Martensdale
Regular City Council Meeting Minutes
November 12, 2024

Mayor Prichard called the meeting to order.

Members present: Travis Berger, Matt Gideon, Deb Hutchison, and Peggy Halterman.

Members absent: Scott Henson

The agenda was approved by Gideon seconded by Berger. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

No citizen comments: None.

City Council comments: It was discussed that the school bond had passed.

The consent agenda was presented: the October 7, 2024, minutes, the October 2024 payables and receipts, the November 2024 payables, and the September 2024 financials. The city clerk presented an additional payable to Cappel's Ace Hardware for \$27.57. Hutchison made a motion to approve the consent agenda with the additional payable to Cappel's; seconded by Gideon. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk thanked Deb Hutchison for helping her with a mailing.

Maintenance Report: Zach Wood said the DOT has told him he can place the city sign north of the culvert off Rock Island, the city council agreed and there was discussion on where to place the second sign. He had a flyer for the fire hydrant flushing that will be done and asked to post it on the website.

Additional Expenses: The city clerk asked to transfer \$55,134.00 from the Road Use Tax fund to the General fund. Gideon made a motion to transfer the funds; seconded by Berger. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Chad Walker was present to discuss a 2-mile radius approval for Location: SE ¼ of NE ¼ of Section 21, T 76N, R 25W, City of Martensdale, Warren County Iowa for a pole barn. He did submit a building permit and said he has been working with Rich Parker at V&K Engineering, the permit will be sent for approval from V&K. He asked the city council for an address for the property, the city council gave him an address of 181 E. Iowa Ave., Martensdale, IA 50160. Gideon made a motion to approve the 2-mile radius once approved by V&K Engineering; seconded by Berger. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Brenda Brown was present to discuss getting a 2-mile radius approval, location in and forming a part of 27-76-25N 36A E 48AE ½ SW EX W30 E 792 N 591 & EX W 320 E 712 S 370 N 591; Parcel is 32.81 acres, and the Parcel ID is 09000270612. The second section of the property is being connected to the first section. Halterman made a motion to approve the 2-mile radius; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Warren Water has submitted a request for approval for water service at 4753 Hwy. 92, Prole, IA, deed holder is LRG Holdings LLC and for the City of Martensdale to provide the water. The city council discussed this request, and Berger made a motion to allow Warren Water to provide the water at the location but the City of Martensdale, Iowa will not; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 11-12-2024 A resolution approving and authorizing a form of Loan and Disbursement Agreement by and between the City of Martensdale, Iowa and the Iowa Finance Authority, and authorizing and providing for the issuance and securing payment of \$526,000 General Obligation Capital Loan Note, Series 2024, and providing for a method of said payment of said Notes, and Approving form of Tax Exemption Certificate, Martensdale Lagoon Lift Station Improvements. Gideon made a motion to approve Resolution 11-12-2024 and that it be adopted; seconded by Berger. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 11-12-2024 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Water Service Rates was presented, Gideon made a motion to approve the first reading of Ordinance 11-12-2024; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

After further discussion on the water-sewer rates, Ordinance 11-12-2024 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Water Service Rates; Gideon made a motion to rescind the previous vote on Ordinance 11-12-2024; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding trees in the city that need to be trimmed, after much discussion the city council decided to send out letters to the owners of the properties giving them notice that the City will be trimming their trees, if the resident prefers to trim their trees they need to let the City know and they have 30 days to have them trimmed. Zach asked to purchase a 15 ft pole saw, cost \$230.00-250.00 to trim the trees, Gideon made a motion to purchase the pole saw; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion on placing a projector at city hall, this will be on the Dec. agenda.

The next regular city council meeting will be December 2, 2024, at 6:00 p.m.

Gideon made a motion to adjourn; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale Disbursements
October 2024**

Brad Prichard (phone reimburse), 50.00
Zach Wood (phone reimburse), 50.00
Donna Bahun (phone reimburse), 50.00
Donna Bahun (salary), 2,058.51
Zach Wood (salary), 2,112.06
Zach Wood (salary), 2,112.06
IA Dept. of Natural Resources (permit fee), 46.19
Lozier Heating & Cooling (city hall furnace-air conditioner), 7,356.00
Independent Advocate (publication costs), 165.39
Office Depot Business Solutions (calculator), 69.83
Home Depot (supplies), 141.44
Des Moines Water Works (lab analysis), 203.30
Veenstra & Kimm (521 Burlington permit), 358.50
Menards (landscape timber, rocks city hall), 83.77
Elan Financial Services (Microsoft subscription), 100.00
Vanderpool Construction (fire hydrant), 11,663.28
Core & Main (chlorine tests), 312.17
State Hygienic Laboratory (water testing), 61.00
Connie Brewbaker (water refund), 500.00
AT&T (pump), 42.04
Windstream (city), 221.37
McCoy Hardware (supplies), 21.97
Windstream (pump), 147.60
US Postmaster (stamps), 370.00
Iowa One Call (notification fees), 18.10
Windstream, (fire), 258.21
Mid-American Energy, (utilities), 457.93
Auto payments
IRS (Donna-Zach, city federal taxes), 2,660.85
IPERS (Donna-Zach), 1,513.09
IA Dept. of Revenue (July WET tax), 491.46
IA Dept. of Revenue (July sales tax), 573.37
IA Dept. of Revenue (employee quarterly taxes), 2,066.00
Wex Bank (fuel), 174.81
Warren Water (water purchase), 5,391.75
City State ACH fee (water-sewer auto payments), 25.00
USDA (sewer payment), 2,780.00
Returned water-sewer payment, 104.49

**Martensdale Rescue Dept.
October 2024 Disbursements**

Interstate Battery, 527.25
Verizon (ipad), 35.01
Auto payments
Wex Bank (fuel), 146.48
Linde Gas (oxygen), 124.06

**City of Martensdale
October 2024 Revenues**

Water-sewer collections, 946.47
Jefferson Twp. (fire), 27,372.69
Water-sewer collections, 1,526.76
Water-sewer collections (auto payments), 1,410.67
State of Iowa (Road Use Tax funds), 4,715.78
Water-sewer collections (DOT garage), 101.67; 116.70
Warren County (property taxes), 74,518.72
Water-sewer collections, 3,300.59
Water-sewer collections (auto payments), 1,269.31
Water-sewer collections, 4,096.40
State of Iowa (1 cent tax), 6,563.46
Water-sewer collections, 7,058.25
Service Legends (235 Walnut permit), 75.00