

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
May 3, 2021

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Eric Hughes, and Deb Hutchison.

Members absent: Ryan Baker.

The agenda was approved by Henson; seconded by Hutchison. On a roll call vote: Henson; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked Mayor ProTem Ryan Baker for conducting last month's meeting.

No city council comments.

The consent agenda was presented, which included the April 5, 2021 minutes, April 2021 payables and receipts; and May 2021 payables, March 2021 financials. The city clerk stated that since the meeting is so early other bills would be coming that will need paid, Wex Bank, Des Moines Register and other. Hughes made a motion to approve the consent agenda with any additional payables; seconded by Berger. On a roll call vote: Henson; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Clerk's Report: None.

Maintenance Report: Zach said the flow meter has been installed by McClure Engineering. He also discussed cleaning out ditches in the City and asked if grass seed should be replaced. The city council told him to place grass seed back on the ditches. Zach Wood asked whether a ditch digging bucket could be purchased. Henson made a motion to purchase the ditch digging bucket for no more than \$1,200.00; seconded by Hughes. On a roll call vote: Henson; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Report: Fire Chief Henson stated there were 11 EMS calls and 5 fire calls. Chief Henson said they would like to purchase a gear washer and power washer and would have prices at the June meeting.

There was discussion regarding complaints the City has received on residents parking in City alleys and on minors driving golf carts. The city council told the city clerk to post the golf cart ordinance on no parking in City alleys and post them at the post office and city hall and to send out letters to residents on Olive St. and West St. If the problem still continues, the city council told the clerk to email the Warren Co. Sheriff.

Citizen Comments: None.

Michael Dickey, 440 Iowa Ave., Martensdale, IA was present to discuss a business he recently purchased and said it will be a body shop, vehicle repair and storage facility. He also stated eventually he would be selling vehicles. He would like to put up a fence around the back of the building for storage.

Jason VanArsdall, Martensdale's building inspector was present and said the planning and zoning committee would need to meet regarding the selling of vehicles and the storage of vehicles. Jason said the City should have a new map completed that shows all commercial and residential properties throughout the City. Jason also stated the City needs to explore fence permits and preparing an ordinance. He will send samples for the fence permits and get a cost to have a map completed. Mr. Dickey was given permission to install a fence around the building but told to not sale any vehicles until the planning and zoning committee has met and given their recommendations to the city council. He was also told vehicles that don't have license on them are considered junk vehicles. Scott Henson asked if there would be 2-3 ft from the fence so the fire dept. can weed eat, Mr. Dickey said that shouldn't be a problem.

Jason told the city council that residents are installing decks without permits and the City clearly has the authority to enforced deck permits since it's under State code. He will be sending letters out to residents who have not filed for a permit or inspection.

There was discussion regarding a home that has been vacant for over 10 years and the owner does not keep the yard mowed or does not remove snow. Henson made a motion to start the process to have the residence condemned, seconded by Berger. On a roll call vote: Henson; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding residents complaining about golf carts, the city council said residents should call the sheriff with any concerns.

There was discussion regarding residents complaining about people parking in alleys and about noise. The messages left at city hall have no name of the resident complaining. There was discussion that anyone who has a complaint should fill out a form with their name and return it to city hall.

Open Forum: Nothing was discussed.

June 7, 2021 was set as the next city council meetings.

Henson made a motion to adjourn; seconded by Hutchison. On a roll call vote: Henson; Berger, Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale  
April 2021 – Disbursements**

17598	4/1	Brad Prichard (phone reimburse)	50.00
17599	4/1	Zach Wood (phone reimburse)	50.00
17600	4/1	Donna Bahun (phone reimburse)	50.00
17601	4/1	Donna Bahun (salary)	1,815.17
17602	4/10	Zach Wood (salary)	1,277.10
17603	4/23	Zach Wood (salary)	1,277.10
17604	4/8	Wiegert Disposal (dumpster Apr-June)	120.00
17605	4/8	Menards (supplies)	19.98
17606	4/8	Des Moines Register (publication fees)	621.88
17607	4/8	Cappel's Ace Hardware (supplies)	6.99
17608	4/8	Windstream (city hall phone)	218.00
17609	4/15	AT&T (long distance)	55.20
17610	4/29	IA Dept. of Natural Resources (Zach license)	60.00
17611	4/29	Mid-American Energy (utilities)	1,934.12
17612	4/29	Windstream (fire)	220.38

**Automatic Withdrawals**

4/2	BC/BS (Zach Health insurance)	475.68
4/12	IRS (Donna-Zach taxes)	1,825.83
4/13	IPERS (Zach-Donna)	1,029.33
4/13	Wex Bank (fuel)	62.49
4/13	IA Dept. of Revenue (state taxes-wages)	1,309.00
4/14	Warren Water (water purchase)	3,229.20
4/25	IA Dept. of Revenue (sales tax)	1,986.00
4/25	IA Dept. of Revenue (WET tax)	1,702.00

**Martensdale Rescue Dept. – April 2021  
Disbursements**

2995	4/8	Verizon (phone)	18.92
2996	4/8	CLIA Laboratory (certification fee)	180.00
2997	4/8	Verizon (ipad)	35.01

**Auto Payment**

4/12	Praxair (oxygen)	71.44
4/13	Wex Bank (fuel)	143.66

**City of Martensdale  
April 2021– Revenues**

4/2	Water-sewer collections	1,297.03
4/9	Water-sewer collections	1,751.00
		3,936.77
4/13	State of Iowa (DOT water payment)	198.66
4/14	Warren County (property taxes)	53,279.14
4/14	JeffersonTwp. (fire)	19,548.85
4/23	State of Iowa (street construction)	12,496.36
4/16	Water-sewer collections	6,295.36
4/23	Water-sewer collections	8,960.50
4/25	Water-sewer collections	1,825.58
4/28	State of Iowa (1 cent tax)	3,880.61
4/30	Water-sewer collections	2,806.90