

City of Martensdale
Regular Council Meeting
July 2, 2018

Meeting called to order by Mayor Prichard.

Members present: Jeri Jo Dudney, Nathan Wheeldon, and Scott Henson.

Members absent: Robert Wetzler and Ryan Baker.

Attorney John Judisch was present.

The consent agenda (June disbursements and revenues, fire dept. expenses and revenues), July 2018 payables and the June 4, 2018 minutes were presented Henson made a motion to accept the consent agenda; seconded by N. Wheeldon. On a voice vote Mayor Prichard declared the motion carried.

The city clerk received a letter from a resident complaining about the water in the ditch in front of their home. There was discussion on ways to fix the problem.

After speaking with the State Auditor, the city clerk asked for all fuel receipts, which need to include all mileage and the vehicle number and she would like them the end of each month.

There was discussion regarding email addresses for the mayor and city council. The city attorney said that the Mayor and all City council needs to have email addresses that are tied into the City's email server. He is going to contact EDGE Technologies to see how to get this completed. The city attorney said that way if someone needs copies of messages they can be found, without them being tied to the city's server there is no way to find previous messages they may have had on their own server if the account is closed.

The city attorney John Judisch told the city council that the Mayor, Scott Henson, John Judisch and Robert Stuveysant held a meeting on June 12. The attorney said he would forward a report from that meeting to the city clerk to be given to all city council members.

John Judisch, City Attorney stated that all checking accounts held by the Martensdale Fire Dept. and Rescue Dept. must be closed and fall under the general fund. Those funds will be transferred into the general checking account. This item will be placed on next month's agenda.

Maintenance Report: Robert Seymour stated he could get pricing to repair the ditch that the resident is complaining about if that is what the city council would like S. Henson said he felt we should at least get the pricing to fix the ditch. R. Seymour asked how much was budgeted for street construction; the city clerk will get that figure for him. Mr. Seymour asked the city council whether they wanted asphalt or seal coating on Burlington. The council said to do seal coating.

Fire Report: Chief Henson said there were 17 EMS calls, 4 fire calls and 1 storm call. Scott Henson said the ambulance would be taken to Shottenkirk in Indianola next week to be repaired. He stated that there were problems with a few trucks after a fire call; he contacted Mayor Prichard to ask to have them repaired. Mayor Prichard stated it is a public safety issue and told Chief Henson to have them repaired.

The city maintenance job description was presented. Wheeldon made a motion to approve the job description; seconded by Dudney. On a voice vote, Baker, Aye; Wheeldon, Aye; Henson, Aye, Dudney, Aye. Mayor Prichard declared the motion carried.

The city attorney has stated that this office can talk to the owners of the property for an easement for the sewer project.

A letter from FEMA was discussed and that the city will need to approve a new ordinance before November 2018 to adopt the new FEMA maps and guidelines to stay in the flood plain program. S. Henson said he would like to review the new maps the city clerk will contact FEMA and get copies of the maps for the August meeting.

There was discussion regarding having a trailer removed that has trash around it and windows all broke out. J. J. Dudney asked how we have one trailer removed but not the rest of them in the City. She said everyone should be treated the same. Since there have been several complaints about this trailer the City needs to try and remedy the problem. The city attorney will look into it further.

The recent DOT Study provided to the city council was discussed. The city council decided to leave things the way they are now. Failure on this item due to lack of a motion.

Boland Surveying presented a 2-mile radius survey. The city council decided they needed additional information on where it is and what they are doing on that property. The city clerk will contact Boland Surveying to obtain the information the city council needs.

There was discussion regarding the recent storm and getting debris picked up for residents. The city clerk has spoken with Warren Co. Emergency Management and at the current time there are only funds available for low-income individuals. They stated that most cities are hiring their own haul away companies to remove the debris and they could be reimbursed from the State of Iowa at a later date. The city clerk has spoken with John Wiegert about picking up debris at the curbside for residents. The wood would have to be cut in 6-ft pieces and placed at the curb. John Wiegert said he would provide a price in the next few days. Josh Clark also has stated he would be interested in picking up debris. The city council told the city clerk to receive two bids. N. Wheeldon made a motion to approve storm debris removal with a cap of \$1,000.00; seconded by J. J. Dudney. On a roll call vote Mayor Prichard declared the motion carried unanimously.

There was discussion regarding the new swimming pool ordinance. There are residents who have been notified of the new swimming pool ordinance and that a fence must be around anything over 24 inches and they still do not have a fence around their pool. The city clerk asked what the next course of action would be to enforce the ordinance. The city attorney stated that the city clerk could forward those names to the attorney and they will send letters to the residents. The city clerk will forward the names to the city attorney.

A resolution directing the clerk to publish notice of hearing on the adoption of the proposed code of ordinances of the City of Martensdale, Warren County, Iowa was presented. N. Wheeldon made a motion to have the city clerk publish the public notice; seconded by S. Henson. On a roll call vote: Henson, Aye; Wheeldon, Aye; and J.J. Dudney, Aye. Mayor Prichard declared the motion carried unanimously.

The city was notified by the Iowa Dept. of Agriculture stating that Robert Seymour can no longer spray for weeds or bugs or anything since he is not licensed and insured. They stated this was a warning and we could be fined if he continued to spray. The city will need to hire a company in the future that is licensed and insured by the State.

The city, mayor and city council members received a threatening email recently. That email was turned over to the city attorney to forward to the Warren County Sheriff.

The city council discussed placing an automatic response time of 72 hours for all emails and the voice mail at city hall. The city attorney will discuss it with EDGE Technologies when he contacts them regarding the email addresses for the mayor and city council, the city clerk will place a message on the city phone.

S. Henson made a motion to adjourn; seconded by N. Wheeldon. On a roll call vote Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members

**City of Martensdale
June 2018 – Disbursements**

16768	6/1	Brad Prichard (phone reimbursement)	50.00
16769	6/1	Donna Bahun (salary)	1,312.02
16770	6/1	Donna Bahun (phone reimbursement)	50.00
16771	6/8	Robert Seymour (phone reimbursement)	50.00
16772	6/9	Robert Seymour (salary)	1,318.53
16773	6/22	Robert Seymour (salary)	1,411.81
16774	6/9	Simmering Cory/Iowa Codification (ordinance book)	147.00
16775	6/9	Randy Crow (extra help)	220.00
16776	6/9	V & K (building permits)	236.63
16777	6/9	Office Depot (printer)	151.99
16778	6/9	HACH	566.75
16779	6/9	McCoy Hardware (supplies)	6.99
16780	6/9	Hamco Walker (paper)	55.00
16781	6/9	Des Moines Register (publication fees)	582.19
16782	6/9	D. J. Gongol (sewer)	446.40
16783	6/9	AT&T (long distance)	48.80
16784	6/9	Central Iowa Pest Control (city hall)	37.50
16785	6/9	Lane Insurance (cyber insurance)	750.00
16786	6/9	Windstream (phone)	328.09
16787	6/9	Mid American (utilities)	1,034.98
16788	6/9	Windstream (city hall)	163.37
16789	6/21	US Post Office (stamps)	275.00

Automatic Withdrawals

6/1	City State Bank (fire trk-water tower bond payment)	12,812.50 (5,125 water tower)
6/1	Wellmark (Bob insurance)	1,368.15
6/11	IRS (Bob-Donna taxes)	2,251.19
6/12	IPERS (Bob-Donna)	1,000.97
6/19	KUM & Go (fuel)	402.88
6/14	Warren Water	2,773.00

**City of Martensdale Rescue
June 2018 – Disbursements**

2814	6/14	EMS Billing	200.61
2815	6/14	Praxair (oxygen)	72.14
2816	6/14	Verizon (phone)	18.10
Automatic	6/19	Kum & Go (fuel)	208.16

Revenues

6/14	EMS Billing (medicare payments)	422.64
6/18	EMS Billing (medicare payments)	805.74
6/25	EMS Billing (medicare payments)	589.30
6/28	United Healthcare	191.30

**City of Martensdale
June 2018 – Revenues**

6/8	State of Iowa (DOT water pymt)	102.54
6/11	Gilbert (bldg. permit)	20.00
6/11	Water machine sales	85.36
6/11	Stevens (water deposit)	100.00
6/11	Water-sewer collections	276.84
		800.82
		971.47
6/14	Warren County (property taxes)	5,824.17
6/14	Warren County (Jefferson Twp.-fire)	422.28
6/18	Carroll (bldg. permit)	25.00
	Dan Lee (tobacco permit)	75.00
6-18	Water-sewer collections	2,008.60
		2,390.03
		2,495.07
6-22	Water-sewer collections	1,763.98
		2,245.32
6-25	Water-sewer collections	4,925.46
6-25	State of Iowa (road use tax funds)	4,569.60
6/28	State of Iowa (1 cent tax)	4,757.05