

**City of Martensdale
Regular City Council Meeting
January 6, 2020, 6:00 p.m.**

Meeting called to order by Mayor Prichard.

Members present Ryan Baker, Scott Henson, Travis Berger, Deb Hutchison and Eric Hughes.

The city attorney was present.

S. Henson made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Bank Depository Resolution 1-6-2020-3 was presented and approved by R. Baker, seconded by T. Berger. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The 2020 following appointments were presented:

City Bank: R. Baker made a motion to approve Regions Bank and City State Bank as the City banks; seconded by T. Berger.

Mayor Prichard declared the motion carried unanimously. Mayor Pro Tem. Mayor Prichard designated Ryan Baker as the Mayor Pro Tem.

City Newspaper, S. Henson made a motion to approve the The Des Moines Register and Indianola Record Herald as the City newspaper; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously. Mayor Pro Tem. Mayor Prichard designated Ryan Baker as the Mayor Pro Tem.

City Attorney: Stuyvesant, Benton and Judisch. S. Henson made a motion to approve the City Attorney; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Chief: Mayor Prichard designated Scott Henson as the Martensdale Fire Chief. R. Baker made a motion to approve Scott Henson as the Fire Chief; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk: T. Berger made a motion to approve Donna Bahun as the city clerk; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Item #7 on the agenda, Planning and Zoning and Board of Adjustment appointments, was tabled by S. Henson and seconded by D. Hutchison until the February meeting. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard welcomed the new city council members.

There were no city council comments.

There were no city attorney comments.

The consent agenda was presented which included the Dec. 2, 2019 and Dec. 9, 2019 minutes, the Nov. 2019 financial report, the Dec. 2019 disbursements and revenues, and the accounts payable for January 2020. An additional payable to Praxair for \$67.50 was presented. R. Baker made a motion to approve the consent agenda with the additional payable; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk asked for items for the new budget. There was discussion on keeping the fire and rescue budgets the same as the previous year.

Robert Seymour had pricing for water meter software and materials for new or existing water meters, price approximately \$10,000; street resurfacing, 40,000 to 45,000; Bob stated the dump truck needed to be sand blasted, \$4,000.00; water pit upgrade 20,000.00; city truck 1,000.00.

The city clerk also explained to the city council the Windstream phone bills now need to be paid separately. The bills go into an automatic system and Windstream cannot guarantee that they are being applied to the correct accounts.

Maintenance Report: None.

Fire Report: Chief Henson stated they had 21 EMS calls and 3 fire calls. He stated that they had 215 calls for 2019.

Citizens Comments: None.

There was discussion regarding the maintenance position. The previous candidate who was offered the job has declined to accept the position. The city did receive another application after the City had offered the job to the previous candidate. D. Hutchison made a motion to interview the new applicant; seconded by E. Hughes. The city council would like to do the interview on Wednesday, Jan. 8 at 6:00 p.m. The city clerk will notify the candidate.

There was discussion regarding a new employee contract and a new contract and time sheet for Randy Crow. S. Henson made a motion to table

Item 2, Discussion and possible action regarding sub-contractor contract between the City and the new maintenance position; and Item 3 - Discussion and possible action regarding Resolution 1-6-2020-1, a Resolution Approving the Form & Acceptance of Memorandum of Understanding Regarding Sub-Contractor Services within the City of Martensdale, Iowa Maintenance Department; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 1-6-2020-2 a Loan Resolution regarding the issuance of bonds in the principle amount of one million (\$1,000,000), including the acceptance and form of Water and Waste System Grant Agreement, United States Department of Agriculture, Rural Utilities Service (per Iowa Code Chapter 357A) was presented. D. Hutchison made a motion to approve Resolution 1-6-2020-2; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

A 2-mile radius approval was presented for Jeremy J. and Sally L. Haack to split some property to build a new home around 30th and Hamilton. S. Henson made a motion to approve the 2-mile radius; seconded by E. Hughes. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding the sewer project and the timetable McClure Engineering has sent to the City. Some of their dates will not work for the City. The city clerk will contact McClure to see if we can change the timeline. The city council would like McClure to attend the Feb. meeting.

There was discussion on opening a credit card so purchases could be made when ordering online or where the City does not have an account. The city clerk has spoken to the auditor and they have no problem getting a credit card as long as there is a limit on what can be spent, the card is held at City Hall and must be signed out for usage with a receipt brought to the city clerk. A resolution will also need to be completed. There was also discussion on opening a Home Depot account to purchase maintenance items for the City. E. Hughes made a motion to have the city clerk begin the process of starting the paperwork to open a credit card at City State Bank and to open a Home Depot account; seconded by T. Bergin. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously

Feb. 3, 2020 was set as the next city council meeting.

S. Henson made a motion to adjourn; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members. City of Martensdale

**City of Martensdale
December 2019 - Disbursements**

17165	12/1	Brad Prichard (phone reimburse)	50.00
17166	12/1	Robert Seymour (phone reimburse)	50.00
17167	12/1	Donna Bahun (phone reimburse)	50.00
17168	12/1	Donna Bahun (salary)	1,403.12
17169	12/6	Robert Seymour (salary)	1,461.93
17170	12/20	Robert Seymour Seymour (salary)	1,461.93
17171	12/5	Veenstra & Kimm (bldg. permit)	277.50
17172	12/5	HACH (chlorine kit)	87.13
17173	12/5	Temple Display (Christmas bulbs)	215.50
17174	12/5	Downey Tire (city pick-up repair)	870.85
17175	12/5	Randy Crow (extra help)	472.50
17176	12/5	Des Moines Water Works (lab analysis)	208.14
17177	12/5	Boyd Software (computer support)	600.00
17178	12/5	Des Moines Register (publication fees)	112.50
17179	12/5	Robert Seymour (work clothes reimburse)	159.56
17180	12/5	McClure Engineering (sewer project)	1,259.85
17181	12/5	Windstream (fire)	15.83
17182	12/5	State of Iowa Auditor (periodic review fee)	1,200.00
17183	12/5	Iowa State Bank (fire truck interest pymt)	1,705.00
17184	12/7	Brad Prichard (salary)	923.50
17185	12/7	Scott Henson (salary)	313.99
17186	12/7	Ryan Baker (salary)	221.64
17187	12/7	Nathan Wheeldon (salary)	221.64
17188	12/7	Jeri Jo Dudney (salary)	313.99
17189	12/7	Robert Wetzler (salary)	36.94
17190	12/7	Travis Berger (salary)	73.88
17191	12/12	Des Moines Register (maintenance position)	526.91
17192	12/12	Interstate Power Systems (sewer lagoon)	1,021.20
17193	12/12	Warren Co. Treasurer (sheriff hours)	14,340.00
17194	12/19	Windstream (phone)	617.06
17195	12/19	Windstream (phone)	73.00
17196	12/19	AT&T (long distance)	53.31
17197	12/21	Mid-American (utilities)	1,348.65
Automatic Withdrawals			
	12/4	Wellmark (Bob insurance)	1,323.08
	12/12	IRS (Bob-Donna taxes)	2,455.99
	12/12	IPERS (Bob-Donna)	1,129.43
	12/13	Warren Water (Water purchase)	2,901.15
	12/19	Wex Bank (fuel)	46.44

**City of Martensdale Rescue
December 2019 - Disbursements**

2912	12/4	EMS Billing (medicare billing)	187.38
2913	12/4	Nathan Wheeldon (reimbursement)	383.99
2914	12/4	Smoke-Eater (2020 subscription fee)	80.00
2915	12/4	Verizon (phone)	18.38
2916	12/4	Midwest Breathing (supplies)	686.92
2917	12/4	O'Halloren International (fire truck repair)	273.03
2918	12/4	Fire Service Training Bureau	87.00
2919	12/4	Praxair (oxygen)	1.02
2920	12/4	Norwalk Fire Dept. (EMS assistance)	149.99
Automatic Payments			
	12/10	Wex Bank (fuel)	50.78
	12/10	Praxair (oxygen)	68.59
	12/10	Praxair (oxygen)	72.79

**City of Martensdale
December 2019 - Revenues**

12/2	Water-sewer collections	1,844.20
12/2	Water-sewer collections	1,897.01
12/2	Water-sewer collections	2,681.36
12/2	State of Iowa (1 cent tax)	3,390.77
12/6	Iowa Finance Authority (sewer project)	693.75
12/9	O'Reilly Auto (refund)	60.02
12/9	Hamilton (water deposit)	100.00
12/9	Water-sewer collections	2,881.72
12/3	State of Iowa (D.O.T. water payment)	651.18
12/13	Water-sewer collections	2,752.39
12/13	Warren County (property taxes)	6,465.36
12/16	Hiebing and Klinefelter (water deposit)	200.00
12/16	Water-sewer collections	3,445.08
12/23	Water-sewer collections	1,879.76
12/23	Water-sewer collections	2,063.22
12/23	Water-sewer collections	2,762.36
12/31	State of Iowa (1 cent tax)	3,390.77
12/31	Hines (water deposit)	200.00
12/31	Water-sewer collections	4,754.29