

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
January 10, 2022

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Deb Hutchison, and Matt Gideon.

Members absent: Eric Hughes.

The agenda was approved by Henson; seconded by Berger. On a roll call vote: Henson; Berger, Aye; and Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Bank Depository Resolution 1-10-2022-1 was presented. Berger made a motion to approve Res. 1-10-2022-1; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The 2022 City Appointments were presented as follows:

City Banks, Berger made a motion to approve City State Bank and Regions Bank as the City financial institutions; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

City Newspaper, Henson made a motion to approve the Indianola Record Herald as the city newspaper; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Pro Tem, Mayor Prichard designated Deb Hutchison as the Mayor Pro Tem. Gideon made a motion to approve Deb Hutchison as the Mayor Pro Tem; seconded by Henson. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

City Attorney, Gideon made a motion to approve Stuyvesant, Patin, Strong and Krapfl, PLLC as the city attorney, seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Chief – Hutchison made a motion to appoint Scott Henson as Fire Chief; seconded by Berger. On a roll call vote: Henson, Abstained; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk, Henson made a motion to approve Donna Bahun as the city clerk; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard and the city council welcomed Matt Gideon.

The consent agenda was presented, which included the Dec. 6, 2021 minutes, December 2021 payables and receipts; January 2022 payables, and November 2021 financials. Hutchison made a motion to approve the consent agenda; seconded by Gideon. On a roll call vote: Henson; Berger, Aye; Hutchison, Aye; and Gideon. Mayor Prichard declared the motion carried unanimously.

Clerk's Report: The city clerk discussed the 2022-2023 Budget. There were several items presented and discussed. There was discussion about the water tower repairs, cost \$120,000.00 with no interest financing if paid within a certain amount of time; street resurfacing costs; other items were also discussed but may not be able to be in this budget. The city clerk will have a rough draft of the budget at the Feb. meeting. The city clerk discussed online utility payments and there was discussion regarding doing online billing. The clerk will need to contact the person who does the software for our billing to see if that is possible.

Maintenance Report: Zach Wood said the snowplow need to be repaired, he contacted Mayor Prichard and was told to fix it. The cost was \$543.00.

Fire Report: Fire Chief Henson stated there were 16 EMS calls; 6 fire calls and 1 storm call.

Discussion and Possible Approval of Additional Expenses: The city clerk asked to pay the bill from Quick Med when it comes in for payment. Hutchison made a motion to pay Quick Med; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye, and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The was discussion regarding the results from McClure Engineering on the Flow Monitoring Study Results. Zach said things are much better but with heavy rain it is still a problem. The city council discussed replacing the two pumps at the sewer lagoon if any funds are left from the grant money for the sewer project. The city clerk will contact the USDA to see if we can use the funds left for two new sewer lagoon pumps.

There was discussion and possible approval to regarding DanLee Liquor License Renewal. Henson made a motion to approve DanLee's Liquor License; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye, and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Open Forum: The city clerk asked the council if they wanted set back checked for new fences being installed. It was decided that the council did want the set-backs checked.

There was discussion regarding purchasing a plaque for Robert Seymour's years of service.

The next city council meeting will be Feb. 7, 2022

Berger made a motion to adjourn; seconded by Henson. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye, and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members. City of Martensdale

**City of Martensdale**  
**December 2021 – Disbursements**

Brad Prichard (phone reimburse), 50.00  
Zach Wood (phone reimburse), 50.00  
Donna Bahun (phone reimburse), 50.00  
Donna Bahun (salary), 1,860.69  
Zach Wood (salary), 1,326.54  
Zach Wood (salary), 1,326.54  
Zach Wood (salary), 1,326.54  
NAPA Auto Sales (oil), 44.81  
Des Moines Register (publication fees), 548.97  
Home Depot (heater), 881.73  
Randy Crow (extra help), 600.00  
Cappel's Ace Hardware (supplies), 26.58  
Brad Prichard (salary), 923.50  
Scott Henson (salary), 221.64  
Travis Berger (salary), 184.70  
Deb Hutchison (salary), 258.58  
Eric Hughes (salary), 203.17

Ryan Baker (salary), 110.82  
Iowa State Bank (fire interest bond pymt.), 1,050.49  
AT&T (long distance), 109.09  
Windstream (city hall), 216.76  
Windstream (fire), 219.01  
Mid-American Energy (utilities), 1,016.50  
  
Automatic payments  
Wellmark (Zach insurance), 454.56  
IRS (Donna Zach-federal taxes), 1,955.50  
IPERS (Zach-Donna), 1,091.40  
Warren Water (water purchase), 3,775.20  
Wex Bank (city fuel), 285.42  
USDA (sewer loan-sewer acct.), 2,780.00  
City State Bank (fire-water tower int. bond pymt), 1,687.50  
Returned check – water payment, 115.00

**City of Martensdale  
December 2021 – Revenues**

Water-sewer collections, 703.62  
Warren County (property taxes), 5,105.74  
Jefferson Twp. (fire), 1770.57  
State of Iowa (water payment), 621.42, 99.69  
Water-sewer collections, 8,542.19  
(Sale of 6x6 fire truck), 3,500.00  
Water-sewer collection, 329.25  
Water-sewer collections, 6,051.87, 2,817.98  
State of Iowa (street construction), 4,192.22  
Water-sewer collections, 5,676.35  
State of Iowa (1 cent tax), 4,589.43  
Water-sewer collections, 4,106.86, 464.24

**Martensdale Rescue Dept.  
December 2021 – Disbursements**

Heartland Flags (fire station flag), 50.00  
Verizon (phone), 35.26  
Wittmer Public Safety Group, 736.57  
Verizon (ipad), 35.01  
Linde Gas (oxygen), 79.10