

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
February 8, 2021

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Ryan Baker, Travis Berger, Eric Hughes, and Deb Hutchison.

Members absent: None.

The 2021 Fire Chief appointment was discussed. R. Baker made a motion to appoint Scott Henson as the fire chief; seconded by D. Hutchison. On a roll call vote: Henson, Abstained; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was presented, which included the Jan. 4, 2021 minutes, January 2021 payables and receipts; December 2020 financial report and February 2021 payables. R. Baker made a motion to approve the consent agenda; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Gary Brons from McClure Engineering phoned into the city council meeting to discuss the next phase of the sewer project, the lift station. He stated there is around \$100,000.00 left from the USDA grant. He discussed doing the flow monitoring and expansion of the wastewater facility. This would be able to start around the end of March. There was discussion regarding replacing the pumps at the lift station and that is a possibility if any funds are left. There was discussion on how long the City has before we need to spend all the grant funds, and Mr. Brons said 5 years. The city council will discuss this further at the Feb. 22, 2021 meeting. The city council asked the city clerk to get them a copy of the contract signed with McClure Engineering.

Clerk's Report: The city clerk discussed the 2021-2022 budget and asked for salary increases, the city council stated to do a 3.5% salary increases. The city clerk told the city council that funds for street construction from the State of Iowa will decrease this year by at least 11% and the one-cent tax will also decrease due to COVID.

Fire Report: There were 17 EMS calls. Fire Chief Henson said he had spoken with the Mayor and has taken the tanker for the brakes to be repaired.

Additional Expenditures: The city clerk had an additional payable to the Norwalk Fire Dept. for \$60.00 and asked to have \$9,251.00 transferred from the Road Use Tax for the new city truck items into the general fund. Baker made a motion to pay the Norwalk Fire Dept. and transfer the funds from the RUT account and into the general fund; seconded by T. Berger. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mike Harvey from the Iowa D.O.T. phoned into the council meeting to discuss the possibility of any State help in paying for the water repair project so the City can provide the D.O.T. enough water when they are making brine. Mike discussed getting Warren Water to pay for some of the costs and each party pay 1/3 of the cost. The cost estimates vary from Warren Water and could cost as much as \$180,000.00. Mike Harvey will contact Warren Water to see if the D.O.T., the city council and Warren Water could meet to discuss the costs and get the project started this summer. The city council told the city clerk to place \$50,000.00 in the new budget for the water project.

The city clerk discussed the letter from Warren Water where they are increasing their water rates taking place April 1st. The city will have an ordinance prepared to pass at the March meeting to increase the City's water rates.

The city clerk told the city council that when the ordinance book was updated, no permit fees were placed in the new book. The clerk will get a schedule prepared and then the City will need to pass a resolution for the fees.

February 22, 2021 was set as the next city council meetings to approve the 2021-2022 tax levy and set the public hearing for the 2021-2022 budget.

Baker made a motion to adjourn; seconded by Henson. On a roll call vote: Henson, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale  
January 2021 – Disbursements**

17521	1/1	Brad Prichard (phone reimburse)	50.00
17522	1/1	Zach Wood (phone reimburse)	50.00
17523	1/1	Donna Bahun (phone reimburse)	50.00
17524	1/1	Donna Bahun (salary)	1,815.17
17525	1/1	Zach Wood (salary)	1,224.42
17526	1/15	Zach Wood (salary)	1,224.42
17527	1/31	Zach Wood (salary)	1,224.42
17528	1/2	City State Bank (water-sewer acct.)	47,967.45
17529	1/7	Karl Chevrolet (new City pick-up)	39,530.20
17530	1/7	Des Moines Register (publication fees)	315.28
17531	1/7	Iowa League of Cities (2021 dues)	490.00
17532	1/7	Wiegert Disposal (dumpster fee)	120.00
17533	1/7	Interstate Power Systems (sewer generator)	1,576.73
17534	1/7	Hawkeye Truck Equipment (snow blade)	6,800.00
17535	1/7	Hawkeye Truck Equipment (laptop mounted)	827.00
17536	1/7	AgriLand (scale fee)	5.00
17537	1/7	Iowa D.O.T. (salt)	232.40
17538	1/7	Hawkeye Truck Equipment (Deflector-trim kits)	445.00
17539	1/7	Reerodz Inc. (fire hydrants)	875.00
17540	1/7	V&K Inc. (Higens and Warren permits)	112.50
17541	1/7	Lane Insurance (new pick-up insurance)	413.00
17542	1/7	W. Reeves & Associates (lights-new pickup)	1,624.00
17543	1/7	Randy Crow (extra help)	135.00
17544	1/7	Cappel's Ace Hardware (supplies)	77.98
17545	1/7	Menards (supplies)	64.78
17546	1/7	Central Iowa Pest Control (city hall-fire dept.)	95.00
17547	1/9	Robert Seymour (water-wastewater permits)	1,000.00
17548	1/29	Windstream (pump)	71.74

**Automatic Withdrawals**

1/5	BC/BS (Zach Health insurance)	475.68
1/6	IPERS (Zach-Donna)	1,001.02
1/11	IRS (Donna-Zach taxes)	2,211.37
1/12	Warren Water (water purchase)	3,357.90
1/12	IA Dept. of Revenue (state taxes)	1,222.00
1/12	IA Dept. of Revenue (sales tax)	1,501.00
1/12	IA Dept. of Revenue (WET tax)	1,287.00
1/14	Wex Bank (fuel)	50.33

**City of Martensdale  
January 2021 – Revenues**

1/14	Warren County (property taxes)	475.68
1/14	Jefferson Twp. (fire)	449.64
1/11	State of Iowa (DOT water payment)	361.19
1/11	Water-sewer collections	4,692.20
1/11	Keeney water deposit	100.00
1/20	Water-sewer collections	6,332.60
1/22	State of Iowa (street construction)	5,379.38
1/22	Water-sewer collections	5,477.21
1/28	State of Iowa (1 cent tax)	4,612.34
1/29	Water-sewer collections	6,414.10

**Martensdale Rescue Dept.  
January – Disbursements**

2980	1/7	(Voided)	
2981	1/7	Verizon (phone)	18.68
2982	1/7	Zoll Medical Corp. (defibrator maintenance)	255.00
2983	1/7	Quick Med Claims (medicare)	152.20
2984	1/7	O'Halloran Intl. (maintenance)	149.95
2985	1/17	Verizon (ipad)	35.01

**Auto Payment**

1/11	Praxair (oxygen)	70.88
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**Deposits**

1/8	Insurance Co. payments (medicare)	920.00
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