

City of Martensdale
Regular City Council Meeting – Minutes
February 3, 2020

The meeting was called to order by Mayor Prichard at approximately 6:00 PM.

Members present: Mayor Prichard, Travis Berger, Scott Henson, Ryan Baker and Eric Hughes. The City Attorney was also present.

Members absent: Deb Hutchison. The City Clerk was absent.

S. Henson made a motion to approve the agenda; seconded by R. Baker. On a roll call vote each present council member voted Aye. Mayor Prichard declared the motion carried unanimously.

There were no Mayor Comments.

There were no Council member comments.

There were no City Attorney comments.

The consent agenda was presented which included the January 6, 2020 Council Minutes; December Bank Accounts and January payable and receipts. It also included February accounts payable. The January 6, 2020 Council Minutes were corrected to note that Scott Henson abstained from the vote approving himself as Fire Chief. The following additional expenses were included: Cumming Repair (repair brakes on the Ambulance) in the amount of \$887.63; Zoll Medical (purchase of Defibrillator) in the amount of \$268.68; and Danko (Ambulance supplies) in the amount of \$1,089.96. These expenses were also addressed and approved under VII – Discussion and Possible Approval of Additional Expenses. T. Berger made a motion to approve the Consent Agenda; seconded by Ryan Baker. On a roll call vote each present council member voted Aye. Mayor Prichard declared the motion carried unanimously.

There was no Clerk Report.

B. Seymour provided the Maintenance Report and indicated that work needs to be done on the pump at the lift station as it not working. S. Henson provided the Fire Report and indicated that there were 16 EMS calls and 1 Fire call for January 2020.

Upon a discussion regarding additional expenses to include: Cumming Repair (Repair brakes on the Ambulance) in the amount of \$887.63; Zoll Medical (Purchase of Defibrillator) in the amount of \$268.68; and Danko (Ambulance supplies) in the amount of \$1,089.96; and as noted above, a motion was made by R. Baker to approve said additional expenses; seconded by Travis Berger. On a roll call vote each present council member voted Aye. Mayor Prichard declared the motion carried unanimously.

There were no citizen comments.

Upon a motion to approve by R. Baker; seconded by T. Berger, Resolution 2-3-2020-1, a Resolution setting public hearing regarding amending City Code to increase water rates (Ordinance 3-9-2020-1, an Ordinance amending the Code of Ordinances, 92.02, of the City of Martensdale, Iowa pertaining to water service rates) for March 9, 2020 at 6:00 PM, and on a roll call vote each present council member voted Aye. Mayor Prichard declared the Resolution 2-3-2020-1 passed unanimously.

Upon a motion to approve by S. Henson; seconded by R. Baker, Resolution 2-3-2020-2, a Resolution setting public hearing regarding 2020-2021 Budget for March 9, 2020 at 6:00 PM, (Resolution 3-9-2020-1, a Resolution approving and adopting the Martensdale, Iowa Budget for 2020-2021), and on a roll call vote each present council member voted Aye. Mayor Prichard declared the Resolution 2-3-2020-2 passed unanimously.

The discussion and possible action regarding sub-contractor contract between the City and Randy Crow; and the discussion and possible action regarding Resolution 2-3-2020-3, a Resolution Approving the Form & Acceptance of Memorandum of Understanding Regarding Sub-Contractor Services within the City of Martensdale, Iowa Maintenance Department and Randy Crow, were tabled upon a motion by R. Baker; seconded by

E. Hughes, and on a roll call vote each present council member voted Aye. Mayor Prichard declared the matters tabled.

No action was taken regarding the discussion and possible action regarding sub-contractor contract between the City and Zachary Wood.

No action was taken regarding the discussion and possible action regarding Resolution 2-3-2020-4, a Resolution Approving the Form & Acceptance of Memorandum of Understanding Regarding Sub-Contractor Services within the City of Martensdale, Iowa Maintenance Department and Zachary Wood

Upon a motion by R. Baker, seconded by E. Hughes, Resolution 2-3-2020-5, a Resolution authorizing the application/acquisition of a City credit card and/or City account at Home Depot and City State Bank, and on a roll call vote each present council member voted Aye. Mayor Prichard declared the Resolution 2-3-2020-5 passed unanimously.

Upon a motion by S. Henson, seconded by R. Baker, Resolution 2-3-2020-6, a Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing and enlarging, improving, and/or extending its public body (\$1,000,000), and on a roll call vote each present council member voted Aye. Mayor Prichard declared the Resolution 2-3-2020-6 passed unanimously.

Upon a motion by S. Henson, seconded by R. Baker, Resolution 2-3-2020-7, a Resolution accepting and approving Waste and Waste System Grant Agreement, United States Department of Agriculture, Rural Utilities Service, and authorizing signatures, and on a roll call vote each present council member voted Aye. Mayor Prichard declared the Resolution 2-3-2020-7 passed unanimously.

Upon a motion by R. Baker, seconded by T. Berger, and on a roll call vote each present council member voted Aye, the Right of Way Certificate regarding the Sewer Project was executed by the City and City Attorney.

Upon a motion by R. Baker, seconded by S. Henson, and on a roll call vote each present council member voted Aye, the previously approved Legal Services Agreement was completed by the City and City Attorney.

Upon a motion by S. Henson, seconded by R. Baker, and on a roll call vote each present council member voted Aye, RUS Bulletin 1780-26 Exhibit C, Certification Page, was completed by the City.

Discussion and possible action regarding Resolution 2-3-2020-8, a Resolution regarding an increase in weekly work hours regarding City Clerk, was held. In light of the additional work hours needed to provide timely and efficient responses to the engineer and others regarding the Sewer Project, it was determined that the City Clerk will be required to work more than the current 20-hour work week. This Resolution increased the permitted work hours to 30 hours per week as needed. Upon motion by E. Hughes, seconded by T. Berger, and on a roll call vote each present council member voted Aye. Mayor Prichard declared the Resolution 2-3-2020-8 passed unanimously.

Upon motion by S. Henson, seconded by R. Baker, the terms/conditions of Commitment Letter from City State Bank regarding water / waste-water project, and on a roll call vote each present council member voted Aye., the Council approved the terms regarding the interim loan for the Sewer Project with an interest rate of 2.25%.

There was no Old Business to discuss.

There were no persons present to speak at the Open Forum.

A Special Council Meeting will be held February 17, 2020.

The next Regular Council Meeting was set for March 9, 2020.

Upon a motion to adjourn by T. Berger; seconded by R. Baker, and on a roll call vote each present council member voted Aye. Mayor Prichard adjourned the Council Meeting at approximately 7:30 PM.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale
January 2020 - Disbursements**

17198	1/1	Brad Prichard (phone reimburse)	50.00
17199	1/1	Robert Seymour (phone reimburse)	50.00
17200	1/1	Donna Bahun (phone reimburse)	50.00
17201	1/1	Donna Bahun (salary)	1,403.12
17202	1/03	Robert Seymour (salary)	1,461.93
17203		VOID (replaced #17204)	
17204	1/31	Robert Seymour (salary)	1,461.93
17205	1/17	Robert Seymour Seymour (salary)	1,461.93
17206		VOID	
17207	1/2	Windstream (fire-Jan.)	209.92
17208	1/11	Gary Wiedmann (Rock Island repair)	3,191.80
17209	1/11	Randy Crow (extra help)	532.50
17210	1/11	Compass Business Solution (checks, water bill stock)	907.45
17211	1/11	Des Moines Register (publication fees)	388.18
17212	1/11	Digi Key (electronic sign part)	22.37
17213	1/11	State Hygienic Lab (water testing)	56.50
17214	1/11	Robert Seymour (fuel reimbursement)	50.00
17215	1/11	Nathan Wheeldon (water service refund)	107.50
17216	1/11	Maguire Iron (water tower)	2,050.00
17217	1/11	Hamco Walker (copy paper)	44.50
17218	1/11	Iowa One Call (notification fees)	18.00
17219	1/11	Warren Co. Auditor (election fee)	122.09
17220	1/11	Temple Display (Christmas lights)-VOID	264.50
17221	1/11	Des Moines Water Works (lab analysis)	9.91
17222	1/18	IA Division of Criminal Investigation (background chk)	15.00
17223	1/16	Gary Wiedmann (interest)	195.35
17224	1/26	AT&T (long distance)	52.52
17225	1/26	Windstream (pump station)	145.76
17226	1/26	Windstream (city hall)	204.62
17227	1/26	Mid-American (utilities)	823.89
17228	1/30	Windstream (fire-Feb.)	208.91
17229	1/30	Mid-American (utilities)	417.80

Automatic Withdrawals

1/3	Wellmark (Bob insurance)	1,323.08
1/6	IRS (Bob-Donna taxes)	2,804.83
1/7	IPERS (Bob-Donna)	1,129.43
1/13	Warren Water (Water purchase)	3,090.15
1/17	Iowa Dept. of Revenue (state taxes)	1,485.00
1/28	Iowa Dept. of Revenue (water sales tax)	1,421.00
1/28	Iowa Dept. of Revenue (WET tax)	1,218.00

**City of Martensdale Rescue
January 2020 - Disbursements**

2921	1/11	Zoll Medical (defibrillator)	255.00
2922	1/11	Hy-Vee Pharmacy (Epi-pen)	319.80
2923	1/11	United Healthcare (refund)	187.38
2924	1/11	Quick Medical Claims (medicare)	79.80
2925	1/11	Verizon (phone)	18.38
2926	1/11	Bound Tree Medical, LLC (supplies)	995.98

Automatic Payments

1/14	Praxair (oxygen)	67.50
1/15	Wex Bank (fuel)	264.55

Rescue Deposits

1/10	Quick Medical Claims	109.27
1/17	Quick Medical Claims	173.92
1/22	Quick Medical Claims	417.08
1/29	Quick Medical Claims	397.55

**City of Martensdale
January 2020 - Revenues**

1/14	Water-sewer collections	3,614.15
1/14	Warren County (property taxes)	1,177.97
1/14	Mid-American (franchise reimbursement fees)	568.97
1/17	Water-sewer collections	2,514.01
1/14	Jefferson Twp. (fire)	807.71
1/27	Lee Twp. (fire)	5,391.54
1/27	State of Iowa (D.O.T)	6,322.20
1/27	Water-sewer collections	2,310.83
1/27	Water-sewer collections	2,393.74
1/28	Water-sewer collections	97.55
1/28	Water-sewer collections	1,983.18
1/28	Water-sewer collections	2,097.20
1/29	State of Iowa (1 cent tax)	3,390.79
1/31	Water-sewer collections	3,884.35
1/31	Water machine sales	56.00