

**City of Martensdale
Regular City Council Meeting
December 2, 2019, 6:00 p.m.**

Meeting called to order by Mayor Prichard.

Members present Ryan Baker, Scott Henson, and Travis Berger.

Members absent: Robert Wetzler.

The city attorney was present.

S. Henson made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked Henson, Baker, Berger and Dudney for the extra meetings that took place in November interviewing applicants.

There were no city council comments.

There were no city attorney comments.

The consent agenda was presented which included the Nov. 11, 2019 and Nov. 19, 2019 and Nov. 21, 2019 minutes, the financial report, the Nov. 2019 disbursements and revenues, and the accounts payable for December 2019. The city clerk presented an updated revenue report for Nov. 2019. S. Henson had changes to the Nov. 11, Nov. 19 and 21, 2019 minutes. Baker made a motion to approve the consent agenda with the revised Nov. revenue report and changes to the Nov. 11, 19 and 21, 2019 minutes; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk presented the 2018-2019 financial report that was submitted to the State of Iowa.

Maintenance Report: Mayor Prichard stated that we have a report from the State that is due the first of February that Bob needs to complete.

Robert Seymour said that the D.O.T. has informed him the City will start being charged for sand and salt. Bob said he would have to drive to Indianola and have the truck weighed so they know how much we are receiving. There was discussion regarding the discount the D.O.T. receives on their water-sewer utility bill due the City not paying in the past. There was discussion on the amount of water the D.O.T. is currently using to make brine compared to when that station first opened and how much more of an area they are now treating. The city clerk will contact Osceola and Knoxville to see how much they charge the D.O.T. for their water and sewer utilities.

Fire Report: Chief Henson stated they had 13 EMS calls and 2 fire calls. He stated they also completed re-certification of the Lucas Device, which does CPR compressions.

They was discussion regarding purchasing a new electronic sign since the City's has now broke. S. Henson made a motion to purchase a new sign up to \$400.00; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding payment for supplies, bills and other items that may need to be purchased in between meetings. The city attorney stated that the law requires council approval before any payments can be made. If any bills come in that were in the Resolution adopted, those can be automatically paid and placed on the disbursement report.

Resolution 12-2-2019-1 Approving the Form and Acceptance of 28E agreement for Mutual Aid was presented. Whereas, the City Council of Martensdale has received a copy of the 28E Agreement for Mutual Assistance between the City of Martensdale and the respective counties and representative municipalities, to wit: Norwalk, Iowa; Indianola, Iowa; West Des Moines, Iowa; and Madison County, Iowa, regarding such services and generally further described as: Fire/Rescue Services and Mutual Aid and Emergency Medical Services and Mutual Aid. The City of Norwalk 28E agreement was presented. R. Baker made a motion to approve Resolution 12-2-2019-1 with the City of Norwalk 28E agreement; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion about having another meeting with one of the job applicants for the maintenance position. The Mayor and city council asked the city clerk to see if the applicant could meet on Dec. 9, 2019 at 3:30 and then have a closed session at 5:30 with the applicant. The city clerk will contact the applicant.

There was discussion about items that the fire dept. needed to purchase. The fire dept. would like to purchase adapters and helmet supplies for approximately \$2,700.00; and the rescue dept. needs to purchase \$1,000.00 in medical supplies. R. Baker made a motion to approve the purchases; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

The fire dept. computer needs to be replaced since it is no longer working. The software will also need to be updated. T. Berger made a motion to purchase a new computer and software up to \$3,500.00; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion on sending an individual to a EMT basic certification class at Mercy College, cost is \$900.00. R. Baker made a motion to approve the EMT certification class; seconded by T. Berger. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 12-2-2019-2 Resolution Approving the Form & Acceptance of Memorandum of Understanding Regarding Sub-Contractor Services within the City of Martensdale, Iowa Maintenance Department was presented. T. Berger made a motion to table Resolution 12-2-2019-2 until the January 2020 meeting; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion about Mayor Prichard and Scott Henson attend the Jan. 2020 Warren Water Board Meeting with Mike from the Martensdale D.O.T. facility to discuss updating the water pit options.

Santa Claus will be at the fire station on Dec. 22nd from 5:00-6:00 p.m.

The city clerk stated that all incoming city council members have been sworn in to perform their duties on Jan. 1, 2020.

Jan. 6, 2020 was set as the next city council meeting.

S. Henson made a motion to adjourn; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

City of Martensdale – November 2019 – Disbursements

17149	11/1	Brad Prichard (phone reimburse)	50.00
17150	11/1	Robert Seymour (phone reimburse)	50.00
17151	11/1	Donna Bahun (phone reimburse)	50.00
17152	11/8	Robert Seymour (salary)	1,461.93
17153	11/22	Robert Seymour Seymour (salary)	1,461.93
17154	11/1	Donna Bahun (salary)	1,403.12
17155	11/14	Randy Crow (extra help)	330.00
17156	11/14	McClure Engineering (sewer project)	693.75
17157	11/14	Stuyvesant, Benton & Judisch ((atty. fees)	412.50
17158	11/14	Wiegert Disposal (dumpster-Oct.-Dec. 2019)	120.00
17159	11/14	O'Reilly Auto (supplies)	70.26
17160	11/14	Des Moines Water Works (lab analysis)	198.23
17161	11/14	Des Moines Register (publication fees)	162.18
17162	11/14	AT&T (long distance)	52.52
17163	11/14	Windstream (phone)	205.51
17164	11/29	Mid American (utilities)	1,166.32

Automatic Withdrawals

11/4	Wellmark (Bob insurance)	1,323.08
11/12	IRS (Bob-Donna taxes)	2,455.99
11/12	IPERS (Bob-Donna)	1,129.43
11/13	Warren Water (Water purchase)	2,702.70
11/19	Wex Bank (fuel)	102.68

City of Martensdale Rescue – November 2019 – Disbursements

2909	11/14	Praxair	207.72
2910	11/14	EMS Billing	157.95
2911	11/14	Verizon (phone)	18.38

Automatic Payments

11/19	Wex Bank (fuel)	65.03
-------	-----------------	-------

Rescue Revenue

11/5	EMS (medicare payment)	428.33
11/15	EMS (medicare payment)	267.81
11/27	EMS (medicare payment)	101.87
11/27	Insurance Payment (rescue)	913.82

City of Martensdale – November 2019 – Revenues

11/1	Water-sewer collections	2,355.94
11/1	A-1 Plumbing (permit fee)	75.00
11/1	Water machine sales	44.00
11/8	Iowa Finance Authority (sewer reimbursement)	26,892.11
11/12	State of Iowa (one cent tax)	11,450.17
11/12	Water-sewer collections	97.13
11/12	Water-sewer collections	6,740.67
11/14	Jefferson Twp. (fire)	3,886.03
11/14	Warren County (property taxes)	8,099.85
11/22	State of Iowa (DOT water pymt)	452.20
11/23	Water-sewer collections	2,647.95
11/23	Water-sewer collections	3,463.05
11/23	Water-sewer collections	2,606.45
11/28	State of Iowa (one cent tax)	3,390.77
11/30	State of Iowa (road construction)	5,100.95
11/30	Water-sewer collections	3,741.21