

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
August 3, 2020

The meeting was called to order by Mayor Prichard.

Members present: Henson, Baker, Berger, Hughes and Hutchison.

Members absent: None.

R. Baker made a motion to approve the agenda; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The July 6, 2020 minutes, June payables and receipts, Aug. payables and the June financial reports were presented. The city clerk had a change to the August payable for McClure Engineering; the amount is now \$22,545.00. R. Baker made a motion to approve the consent agenda with the change to McClure Engineering; seconded by T. Berger. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk asked about the street resurfacing and when it would be completed. There are also streets that were supposed to be done that have not been done yet. Zach said he has been calling them to get back and complete the project.

The city clerk discussed delinquent water-sewer bills and stated cities can now place lien on property and shut off water for delinquent bills.

The city clerk stated she is having a hard time reaching the city attorney now that John has left. She would like to have the city council interview an attorney that was recommended to her at the next meeting. Mayor Prichard stated he was aware of this problem and agreed with the city clerk. The city clerk stated she couldn't do the City's business if the attorney does not reply to her. The city council asked to have the attorney that was recommend attend the Sept. meeting.

Maintenance Report: Zach Woods stated that water valves needed to be replaced on Iowa Ave. He had a price from Gary Wiedemann for \$18,900.00. After discussion, the city council decided to put the \$18,900.00 in the next budget.

Fire Report: Chief Henson stated there were 9 EMS calls and 3 fire calls. He stated that new radios and accessories would need to be purchased, the cost is approximately \$1,400.00 each and the City would receive an invoice.

Additional Expenses were presented: The city clerk had additions to the August payables for the fire dept.:

Verizon \$36.77 (phone); Verizon \$70.12 (ipad) July-Aug.; Bound Tree (supplies) \$620.55. Baker made a motion to approve the additional expenses including the fire dept. radios and accessories; seconded by E. Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding the price estimate from McClure Engineering to install the water utility connection control valve to allow water for the D.O.T. Mayor Prichard thought we should try to get this completed with the funds from the USDA grant if possible. The city council asked the city clerk to see if the USDA would let us include this in the project. Mayor Prichard had thought we would be receiving a change of order for the sewer project for a 6-inch meter pit, etc. to be installed. This will be tabled until we see if a change order will be presented.

T. Berger left council meeting at 6:35 p.m.

Sewer Project Changes and Payments:

Change Order #2 in the amount of \$36,885.00 for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. This change order covers the additional 6" water main installed between the Xenia connection and west to Highway 28 on Iowa Avenue was discussed. R. Baker made a motion to approve Change Order #2 for \$36,885.00; seconded by S. Henson. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Change Order #3 in the amount of \$5,105.00 for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. This change order covers the replacement of an existing storm sewer at the intersection of Highway 28/Iowa Avenue and the relocation of the trash basket and davit crane at the Wastewater Treatment Facility was discussed. E. Hughes made a motion to approve Change Order #3 for \$5,105.00; seconded by S. Henson. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #3 in the amount of \$18,967.15 for Municipal Pipe Tool Company, LLC for the Section 1 – Sewer and Manhole Rehabilitation project. This pay application covers work completed between 6/24/20 and 7/23/20 was discussed. E. Hughes made a motion to pay Application #3 for \$18,967.15 to Municipal Pipe Tool Co.; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #2 in the amount of \$154,624.61 for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. This pay application covers work completed between 6/1/20 and 6/23/20 was discussed. S. Henson made a motion to approve Pay Application #2 to Vanderpool Construction for \$154,624.61; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #3 in the amount of \$245,106.08 for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project was discussed. This pay application covers work completed between 6/24/20 and 7/22/20. D. Hutchison made a motion to approve Pay Application #3 to Vanderpool Construction for \$245,106.08; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk presented the renewal liquor license for DanLee. S. Henson made a motion to approve the liquor license; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk discussed the current water and sewer fee ordinance. The ordinance needs to be renewed in order to raise rates. The city council decided to do the ordinance each year now instead of at 3-year intervals. The city clerk will get the new ordinance ready for the Sept. meeting.

The city clerk has received information from Iowa Codification regarding legislative ordinance changes. The city can decide to do these changes as they become approved or update the ordinance book every 5 years with the changes. The city council decided to do all changes every 5 years.

There was discussion regarding a resident who is hauling wood into the city and letting it pile up outside their home and also who has pit pulls. Residents have been complaining to the Mayor and city clerk. The city council stated there are ordinances those states they are not allowed to haul in items to the City and the city also has an ordinance regarding dogs and specially pit bulls. The city clerk will send them a letter informing the resident and if not taken care of fines they could be charged.

Open Forum: The city council discussed placing flags on light poles throughout the City. Pricing will be needed before action on this item.

Sept. 14, 2020 was set as the next city council meeting.

R. Baker made a motion to adjourn; seconded by S. Henson. On a roll call vote: Baker, Aye; Berger, Aye; and Hutchison, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council member.

**City of Martensdale  
July 2020 – Disbursements**

17370	7/1	Brad Prichard (phone reimburse)	50.00
17371	7/1	Zach Wood (phone reimburse)	50.00
17372	7/1	Donna Bahun (phone reimburse)	50.00
17373	7/3	Zach Wood (salary)	1,224.42
17374	7/17	Zach Wood (salary)	1,224.42
17375	7/31	Zach Wood (salary)	1,224.42
17376	7/1	Donna Bahun (salary)	1785.17
17377	7/1	Robert Seymour (water-wastewater license)	1,000.00
17378	7/10	Randy Crow (extra help)	202.50
17379	7/10	Parker Signs (sewer lagoon)	1,327.46
17380	7/10	McClure Engineering (sewer project)	19,115.19
17381	7/10	Iowa One Call (notification fees)	30.20
17382	7/10	Hach Co. (chlorine)	119.35
17383	7/10	AT&T (long distance)	50.38
17384	7/31	Windstream (fire dept.)	209.83
17385	7/31	Windstream (city hall)	205.22
17386	7/31	Windstream (pump station)	144.66
17387	7/31	Mid-American Energy (utilities)	537.16
Automatic Withdrawals			
	7/14	IRS (Bob-Donna-Zach taxes)	1,774.99
	7/14	IPERS (Bob-Donna)	1,008.97
	7/14	Warren Water (Water purchase)	3,599.74
	7/14	Wex Bank (fuel)	120.97

**City of Martensdale Rescue  
July 2020 – Disbursements**

Automatic Payments			
	7/14	Praxair (O <sub>2</sub> )	69.75
<b>Deposits</b>			
	7/14	Quick Med (medicare)	100.51

**City of Martensdale  
July 2020 – Revenues**

7/10	Water deposits	200.00
7/10	Water/sewer collections	395.40
		2,289.28
7/14	Warren County (property taxes)	3,588.57
7/14	Warren County (Jefferson Twp.-fire)	662.54
7/15	State of Iowa (DOT water pymt.)	76.15
7/20	Water-sewer collections	1,155.22
		2,359.75
		2,526.99
		4,375.83
7/25	Water-sewer collections	446.98
		1,769.87
		1,828.02
7/30	State of Iowa (1 cent tax)	7,817.98
7/30	Titan Machinery (refund)	20.00
7/30	Water-sewer collections	2,349.39
		3,149.74
		3,154.17
7/31	Water-sewer collections	3,366.33