

City of Martensdale
Regular Council Meeting
April 1, 2019, 6:00 p.m.

Meeting called to order by Mayor Prichard.

Members present: Jeri Jo Dudney, Ryan Baker, Nathan Wheeldon and Scott Henson (by phone).

Members absent: Robert Wetzler.

Attorney John Judisch was present.

J. Dudney made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked Donna Bahun for everything she does for the City.

The consent agenda was presented which included the March 4, 2019 minutes, the financial report, the March 2019 disbursements and revenues, and the accounts payable for April 2019. N. Wheeldon had changes to the March 2019 minutes, he did not vote for the t-shirts but abstained and there he had a change in the wording in a sentence. S. Henson had a change on a name for the March payables. N. Wheeldon made a motion to accept the consent agenda with the changes; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk asked the city council to set a date for the City Clean-up Day. The city council decided on May 4 as the first date, with May 11 being the second. The city clerk will contact Wiegert to confirm the dates and post flyers.

Maintenance report: Robert Seymour said the sewer lagoon needs repaired, he said the bubble system is not working properly, but he has not received a quote yet to have it repaired. Bob said he needs rock and that he has a price to have Speck clean out the gutter on Burlington and Walnut Dr. with a price of approximately \$900.00. The city council told Bob to call and get a price on the rock. The quote from Speck will be presented at the May meeting.

Fire report: Chief Henson said there were 19 EMS calls and 2 fire calls in March. He said the fire dept. had training on grass fires.

The City Attorney, John Judisch discussed city email addresses. He said he has spoke with Windstream and that we are entitled to 5 free email accounts, which could be used for each council member. He suggested a conference call to Windstream with the attorney and city clerk. There was also discussion on Google having business accounts and calling EDGE Technologies to check and see if this was something they could provide since they take care of the city's website.

The City Attorney stated that at the Mayor's request at the March meeting he had information on the removal of elected officials. He stated that you need one of seven reasons to remove an elected official, which the attorney listed the reasons and the procedure. At least 5 people would need to file a petition in district court and if those individuals don't prevail in the removal, they are responsible to pay the fees to the court.

The City Attorney said the Martens family has signed the easements for the sewer project and a copy was sent to McClure Engineering.

There was discussion regarding city employee time sheets. The city attorney stated after speaking to the auditor, that a salaried employee does not have to fill out a time sheet. However there needs to be some kind of documentation for all full time employees for vacation and sick leave. John Judisch said we should approve an employee handbook that shows this kind of documentation. The city clerk will contact the League of Cities to see if they have any samples that the City of Martensdale could modify.

Resolution 4-1-19-1, A Resolution Approving the Form and Acceptance of Agreement, Estimate of Costs, Between the City of Martensdale, Iowa and the Warren County Board of Supervisors were presented. The city council stated they would like to see the previous letter from August 2018 to see the hourly rate. The new contract that the City would sign is for two yearly payments with 92 hours per month. The city council would like to see what the percentage of the new hourly rate is since we do not normally use 92 hours per month. N. Wheeldon made a motion to table this item until the May 2019 meeting.

Resolution 4-1-19-2, A resolution Approving the Form and Acceptance of Underwriting Engagement Letter, Estimate of Costs, between the City of Martensdale, and D.A. Davidson Re: Funding/Bonding for an Ambulance Purchase was presented. J. Dudney made a motion to approve Resolution 4-1-19-2; seconded by R. Baker. On a roll call vote: Baker, Aye; Dudney, Aye; Wheeldon, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding a possible petition against the purchase of a new ambulance. The city council would know if that petition can be signed before the public hearing is published and if there is a timeframe for residents to file a petition who are against a Special Election for the purchase of the new ambulance and the cost involved. The city clerk will contact the Secretary of State.

There was discussion regarding the Freedom Rock project that has started in Norwalk, IA. Mayor Prichard and the city clerk met with The representative for the Freedom Rock and Mayor Prichard would like to donate something to the project, however since it does not actually benefit the residents of Martensdale we are restricted in what we can donate. The city council would like to see what other City's have contributed and asked if we could get a flyer to post for residents who may want to donate to the project. The city clerk will contact the representative.

S. Henson asked John Judisch, the city attorney how does the City receive emails regarding information about council meetings when some council members aren't even present at those meetings. The city attorney said he would place this item on the next agenda to discuss it further.

Open Forum: No one presented any items for the open forum.

The public was asked to leave the city council meeting at this time so the city council could go into a closed session.

N. Wheeldon made a motion to go into a closed session; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

J. Dudney made a motion to end the closed session; seconded by R. Baker. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

J. Dudney made a motion to adjourn; seconded by S. Henson. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale
March 2019 – Disbursements**

16969	3/1	Brad Prichard (phone reimbursement)	50.00
16970	3/1	Robert Seymour (phone reimbursement)	50.00
16971	3/1	Donna Bahun (phone reimbursement)	50.00
16972	3/1	Donna Bahun (salary)	1,341.08
16973	3/1	Robert Seymour (salary)	1,439.55
16974	3/15	Robert Seymour (salary)	1,439.55
16975	3/29	Robert Seymour (salary)	1,439.55
16976	3/7	Randy Crow (extra help)	480.00
16977	3/7	Gene Michael (garage & water bldg. springs replaced)	400.00
16978	3/7	void – replaced with #16980	
16979	3/7	McCoy Hardware (supplies)	7.00
16980	3/7	Des Moines Stamp (new notary stamp)	32.40
16981	3/7	Des Moines Register (publication fees)	1,646.26
16982	3/7	Ahlers & Cooney (sewer project extension)	2,057.10
16983	3/7	Windstream (phone)	164.22
16984	3/7	Danko Emergency (thermal imager)	6,209.32
16985	3/7	Martensdale Petty Cash	125.00
16986	3/7	Regions (sewer-water savings accounts)	31,670.58
16987	3/26	AT&T (phone)	50.34
16988	3/28	Mid-American Energy (utilities)	660.37
16989	3/28	Windstream (phone-sewer)	72.29
16990	3/29	Windstream (phone-city hall)	164.17
16991	3/30	Windstream (phone-fire)	166.45

Automatic Withdrawals

3/4	IA Dept. of Revenue (sales tax)	1,585.71
3/4	Wellmark (Bob insurance)	1,254.99
3/4	IRS (Bob-Donna taxes)	2,395.77
3/11	IPERS (Bob-Donna)	1,100.57
3/12	Warren Water (Water purchase)	4,504.65
3/22	Wex Bank (fuel)	373.22

**City of Martensdale
March 2019 – Revenues**

3/12	State of Iowa (DOT water payment)	3,326.51
3/14	Warren Co. Treasurer (property taxes)	1,566.97
3/14	Warren Co. Treasurer (Jefferson Twp.-fire)	1,291.26
3/16	Water-sewer collections	7,358.40
3/18	Water-sewer collections	7,571.21
3/23	Water-sewer collections	1,725.47
3/23	State of Iowa (street construction)	4,095.17
3/28	State of Iowa (1 cent tax)	2,718.20
3/30	Water-sewer collections	1,773.07
3/30	Crawford Township (fire protection)	3,100.61

**City of Martensdale Rescue
March 2019 - Disbursements**

2868	3/7	Kenton Mullins (FF1 & Hazmat certification)	100.00
2869	3/7	Verizon (phone)	18.31
2870	3/7	Bound Tree (supplies)	200.00
2871	3/7	Norwalk Fire (EMS)	138.88
2872	3/7	Praxair (oxygen)	66.38

Automatic Payments

3/22	Wex Bank (fuel)	57.93
------	-----------------	-------

Revenues

3/8	EMS Billing (rescue calls)	1,724.40
3/29	EMS Billing (rescue calls)	481.32

