

City of Martensdale
Regular Council Meeting
November 5, 2018

Meeting called to order by Mayor Prichard.

Members present: Scott Henson, Jeri Jo Dudney, Ryan Baker and Nathan Wheeldon.

Members absent: Robert Wetzler.

Attorney John Judisch was present.

The agenda was approved on a motion by S. Henson; seconded by J. Dudney. On a voice vote Mayor Prichard declared the motion carried unanimously.

J. J. Dudney had some questions regarding Randy Crow's timesheet. She also would like to know if a contract was ever signed with Randy and the City and how long he has been assisting Bob Seymour. She asked if we don't have a current contract if we should have one with Randy Crow. The city attorney said it is good to have a written agreement. Mayor Prichard said he doesn't think the City needs to be so picky with the amount of money Randy is currently receiving. J. J. Dudney stated that it would be a good idea to have the process explained to her. The city attorney said since it is a small staff and a small city maybe there should be a meeting to explain the job duties that Randy is doing and the reason.

6:10 p.m. Ryan Baker arrives.

The city clerk stated that she has had a call with FEMA regarding the storm damage reimbursement. There is an amount that needs to be spent to qualify and the City has not met that threshold so does not qualify for any funds from FEMA.

Maintenance report: None.

Fire report: Chief Henson said there were 11 EMS calls and 1 Fire call in October.

The city attorney told the city council that his secretary has spent 23 hours and prepared 2,500 pages of information for the England request. The other requests will be fulfilled in the next few days. He said that should take care of the requests at this time. The Iowa Information Board was copied on all the information sent. L. Henson asked if anyone was charged for the copies, the attorney stated since the FOIA Policy was not completely passed so there were no charges, but after it is passed tonight we can charge for any request materials.

The consent agenda was presented which included the Oct. 1, 2018 minutes, the financial report, the disbursements and revenues in Oct. and the accounts payable for November 2018. N. Wheeldon made a motion to approve the consent agenda, seconded by R. Baker. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

There were additional payables to Interstate Power System for the lift station and D. J. Gongol & Associates for a dialer. S. Henson made a motion to approve the two additional payables; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

N. Wheeldon made a motion to open the public hearing for the USDA grant; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously. Larry Henson asked how long before it would be before it's done. McClure Engineering was present and explained how the process works to Mr. Henson and the timeline.

N. Wheeldon made a motion to close the public hearing for the USDA grant; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

N. Wheeldon made a motion to open the public hearing for the FOIA Request-Open Records Policy; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously. There were no public comments.

N. Wheeldon made a motion to close the public hearing for the FOIA Request-Open Records Policy; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 11-5-2018-1 and 11-5-2018-3 were discussed regarding the existing SRF loan. Res. 11-5-2013-3 replaces Res. 11-5-2018-1.

Resolution 15-2018-2 FOIA-Open Record Request was presented; a motion was made by N. Wheeldon to approve Resolution 15-2018-2; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 15-2018-3 Existing SRF loan to the State of Iowa was presented and a motion was made by N. Wheeldon to approve the resolution; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 11-5-2018-4 Flood Plain Management was discussed. The previous ordinance needed some minor changes to it so a new one ordinance was prepared. S. Henson made a motion to approve Ordinance 11-5-2018-4; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

J. Dudney made a motion to waive the 2nd and 3rd readings of Ordinance 11-5-2018-4; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

The city had received a letter from Warren Water District regarding the possibility of having Warren Water take over the water system in the City. The city council would like to have Stan from Warren Water come to the next meeting to discuss this further and see what the City's cost and option would be.

There was discussion regarding the part-time maintenance position. There were minimal changes made to the previous job description. Baker made a motion to approve the revised part-time maintenance position; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Baker, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Dec. 16, 2018 from 5 p.m. to 6 p.m. was set as the date and time for Santa Claus.

Dec. 3 was set as the next city council meeting.

N. Wheeldon stated he thought we should pass the part time maintenance position and go from there with duties for Randy.

N. Wheeldon made a motion to adjourn; seconded by J. Dudney. On a voice vote Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

City of Martensdale – October 2018 – Disbursements

16858	10/1	Brad Prichard (phone reimburse)	50.00
16859	10/1	Donna Bahun (phone reimburse)	50.00
16860	10/1	Donna Bahun (salary)	1,341.08
16861	10/1	Robert Seymour (phone reimburse)	50.00
16862	10/12	Robert Seymour (salary)	1,439.55
16863	10/26	Robert Seymour (salary)	1,439.55
16864	10/6	Randy Crow (extra help)	270.00
16865	10/6	O'Halloran International (dump truck)	1,986.04 (void-replaced #16871)
16866	10/6	Stuyvesant, Benton & Judisch (atty)	1,500.00
16867	10/6	McCoy True Value (supplies)	16.47
16868	10/6	Veenstra & Kimm (bldg. permits)	274.13
16869	10/6	Windstream (phone)	563.02
16870	10/6	Mid-American (utilities)	1,164.07
16871	10/25	O'Halloran International (dump truck)	887.47

Automatic Withdrawals

10/2	Wellmark (Bob insurance)	1,254.99
10/10	KUM & Go (fuel)	272.78
10/11	Warren Water (Water purchase)	2,846.75
10/12	IRS (Bob-Donna taxes)	2,397.88
10/12	IPERS (Bob-Donna)	1,101.57

City of Martensdale – October 2018 – Revenues

10/12	Water machine sales	100.50
10/12	Smith (water dep.)	200.00
10/12	Water-sewer collections	911.73
		1,976.59
		2,376.11
10/12	Jefferson Twp. (fire protection)	15,865.59
10/19	State of Iowa (street construction)	4,168.01
10/19	Water-sewer collections	1,568.25
		2,134.85
		2,185.70
10/26	Water-sewer collections	2,687.50
10/29	Water-sewer collections	5,663.69
10/29	State of Iowa (1 cent tax)	4,892.48

City of Martensdale Rescue – October 2018 – Disbursements

2842	10/6	Verizon (phone)	18.10
2843	10/6	IEMSA Conference	1,070.00

Automatic

10/10	Kum & Go (fuel)	94.67
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Revenues

10/6	EMA Billing (medicare payments)	440.36
10/25	EMS Billing (medicare payments)	107.64