

**City of Martensdale
Regular Council Meeting
August 6, 2018**

Meeting called to order by Mayor Prichard.

Members present: Jeri Jo Dudney, Nathan Wheeldon, Robert Wetzler and Scott Henson.

Members absent: Ryan Baker.

Attorney John Judisch was present.

The consent agenda (July disbursements and revenues, fire dept. expenses and revenues), Aug. 2018 payables and the July 2, 2018 minutes were presented. J. Dudney made a motion to accept the consent agenda; seconded by N. Wheeldon. On a voice vote, Henson, Aye; Dudney, Aye; Wheeldon, Aye; Wetzler, Abstained. Mayor Prichard declared the motion carried.

The city clerk presented a liquor permit renewal from DanLee Corporation for approval. S. Henson made a motion to approve the liquor permit, seconded by R. Wetzler. On a voice vote Mayor Prichard declared the motion carried. The city clerk told the city council she has received several complaints regarding the mail service, it was stated that Norwalk Post Office needs to be notified of any post office concerns.

Maintenance Report: Robert Seymour stated that Farm Services charge to spray the sewer lagoon would estimate around \$500.00. R. Wetzler made a motion to approve no more than \$700.00 to have the sewer lagoon sprayed; seconded by J. Dudney. On a voice vote Mayor Prichard declared the motion carried.

Fire Report: Chief Henson said there were 16 EMS calls, 3 fire calls and that they had Helicopter Training with Mercy One. He said that a thermal imaging camera will be purchased and that it was included in the new 2018-2019 budget. He asked to have Iowa Ave. from Center St. to School St. to be closed for the fire fights. The clerk will post a notice up about the streets being closed. Chief Henson presented the City with a check from the Fire Association account for \$650.00 to pay for the 2018 fire convention.

The city clerk stated she has spoke with the League of Cities and 2 state auditors regarding whether the fire and rescue accounts need to be closed. It was determined after speaking with everyone and to make sure the state law is being followed, that as long as the accounts are being controlled by the City, they do not have any fire official on the accounts and they are being reported under the general fund when submitting the budget or annual report they do not need to be closed.

A 2-mile request for Stephen Baker was presented to the city council. N. Wheeldon made a motion to approve the request; seconded by S. Henson. On a voice vote Mayor Prichard declared the motion carried.

Martensdale St. Mary's School has asked to have food trucks available for a school fundraiser. The school has provided the city clerk with the insurance and state license for the food trucks. N. Wheeldon made a motion to approve the food trucks; seconded by J. Dudney. On a voice vote Mayor Prichard declared the motion carried.

There was discussion regarding an easement needed for the sewer project. McClure Engineering, Mayor Prichard and Nathan Wheeldon will meet with the owner of the property regarding the easement.

Resolution 08.01.2018 A resolution of the City of Martensdale City Council Agreeing to Apply for Financial Assistance with the United States Department of Agriculture, Rural Development to finance Martensdale's Sanitary Sewer Project was presented. S. Henson made a motion to approve Resolution 08.01.2018; seconded by N. Wheeldon. On a voice vote Mayor Prichard declared the motion carried.

The city clerk explained that the City will need to receive a new DUNS number, register for a SAM account (cost is \$295.00) and open a new bank account to start the process for the USDA funding. N. Wheeldon made a motion to approve the \$295.00 for the SAM account and to open a new bank account for the USDA funding; seconded by J. Dudney. On a voice vote Mayor Prichard declared the motion carried.

R. Wetzler discussed the DOT Speed Study and said in order to get the speed lower the City would need to have a deputy sit at that area and keep track of the speeds, then apply to make it a school zone area. The city council decided to leave the speeds the way they are now.

Mayor Prichard discussed starting the process of hiring a maintenance person in order to have all the certifications completed and to be able to be with Robert Seymour for some time to learn the job. He said Bob would not be forced out of his job, that this is to have a plan in place and this position could be a part-time assistant. There will be further discussion on a salary, when that position will open up to take applications and a time frame for hiring someone.

Mayor Prichard opened the Public Hearing for Ordinance 08.01.2018 Public Hearing on Adoption of the Adoption of the Proposed Code of Ordinances of the City of Martensdale, Warren County, Iowa. N. Wheeldon made a motion to close the Public Hearing; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye. Mayor Prichard declared the motion carried.

Ordinance 08.01.2018 Public Hearing on Adoption of the Adoption of the Proposed Code of Ordinances of the City of Martensdale, Warren County, Iowa was presented Wheeldon made a motion to approve Ordinance 08.01.2018; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Abstained. Mayor Prichard declared the motion carried. The 2nd reading will be at the Sept. 10, 2018 meeting.

Mayor Prichard opened the Public Hearing for Ordinance 08.02.2018 Public Hearing on Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Requirements and Regulations for Floodplain Management. S. Henson made a motion to close the Public Hearing; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye. Mayor Prichard declared the motion carried.

Ordinance 08.02.2018 Public Hearing on Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Requirements and Regulations for Floodplain Management was presented. N. Wheeldon made a motion to approve Ordinance 08.02.2018; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye. Mayor Prichard declared the motion carried. The 2nd reading will be at the Sept. 10, 2018 meeting.

Robert Seymour asked if the street money was available, the city clerk had given Bob the amount that could be spent for the streets that was budgeted after the extra expense for the curbing and approaches was taken out .

Skip Phillips was present to discuss the bond issue for the new Warren County Court house and jail. S. Henson said that bond issue did not include any more for the fire radios or for the emergency management system.

S. Henson made a motion to adjourn; seconded by N. Wheeldon. On a roll call vote Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale
July 2018 – Disbursements**

16790	7/1	Brad Prichard (phone reimbursement)	50.00
16791	7/1	Donna Bahun (phone reimbursement)	50.00
16792	7/1	Donna Bahun (salary)	1368.15
16793	7/6	Robert Seymour (salary)	1,439.55
16794	7/20	Robert Seymour (salary)	1,439.55
16795	7/1	Robert Seymour (phone reimbursement)	50.00
16796	7/5	Randy Crow (extra help)	200.00
16797	7/6	Central Pump (sewer lagoon bldg.)	3,326.60
16798	7/6	V&K (building permit fee)	15.00
16799	7/6	McCoy Hardware (supplies)	20.57
16800	7/6	McClure Engineering (sewer project)	797.50
16801	7/6	Iowa League of Cities (2018-19 dues)	476.00
16802	7/6	Lane Insurance (city insurance)	23,026.00
16803	7/6	State Hygienic Laboratory (water testing)	191.00
16804	7/6	Des Moines Register (publication fees)	374.56
16805	7/6	Grimes Asphalt (curbs, approaches)	41,700.00
16806	7/6	Mid American Energy (utilities)	945.81
16807	7/6	Windstream (phone)	163.64

Automatic Withdrawals

7/3		Wellmark (Bob insurance)	1,368.15
7/12		Warren Water (Water purchase)	3,371.85
7/15		IRS (Bob-Donna taxes)	2,230.61
7/15		IPERS (Bob-Donna)	983.66
7/20		KUM & Go (fuel)	122.11
7/25		IA Dept. of Revenue (state taxes)	2,026.00
7/25		IA Dept. of Revenue (water sales tax)	1,360.00

**City of Martensdale
July 2018 – Revenues**

7/2		Scheftner (bldg. permit)	50.00
7/2		Water-sewer collections	3,483.48
7/2		State of IA (DOT water pymt)	79.15
7/13		Jefferson Twp. (fire)	288.99
7/13		Warren County (property taxes)	3,379.88
7/16		Poundstone (bldg. permit)	40.00
7/16		Water-sewer collections	160.02
			3,132.45
			2,287.24
			2,248.37
7-23		Water-sewer collections	2,083.66
			2,643.91
			1,431.46
7-23		Carroll (bldg. permit)	370.00
7-23		Water machine sales	205.05
		Lane Insurance (refund)	750.00
7-23		State of Iowa (road use tax funds)	4,434.60
7- 27		State of Iowa (1 cent tax)	4,757.06
7-28		Water-sewer collections	2,548.27
			98.40
7-28		Water deposit (Frye)	100.00

City of Martensdale Rescue

July 2018 – Disbursements

2817	7/19	Dinges Fire Co. (carbon monoxide)	45.00
2818	7/19	Bussanmas Auto (fire truck)	829.73
2819	7/19	EMS Billing medicare billing)	408.33
2820	7/19	Verizon (phone)	18.10
2821	7/19	Norwalk Fire (EMS assistance)	750.00
2822	7/19	Bound Tree (supplies)	29.00
2823	7/19	Nathan Wheeldon (reimburse)	24.51
2824	7/19	VOID	
2825	7/19	Praxair (oxygen)	146.48
2826	7/19	Hy-Vee (medical supplies)	599.40

Automatic Withdrawal

7/20		Kum & Go (fuel)	327.73
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Rescue Revenues

6/28		EMA Billing (medicare payments)	2,045.77
7/12		EMS Billing (medicare payments)	102.78
7/19		EMS Billing (medicare payments)	150.33