

City of Martensdale
Regular Council Meeting
October 14, 2019, 6:00 p.m.

Meeting called to order by Mayor Prichard.

Members present Jeri Jo Dudney, Scott Henson, and Ryan Baker.

Members absent: Robert Wetzler.

The city attorney John Judisch was present.

S. Henson made a motion to approve the agenda; seconded by J. Dudney. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There were no mayor comments.

City council comments: J. J. Dudney thanked Robert Seymour and Randy Crow for digging the ditch on Iowa Ave.

There were no attorney comments.

The consent agenda was presented which included the Sept. 9, 2019 minutes, the financial report, the Sept. 2019 disbursements and revenues, and the accounts payable for October 2019. J. Dudney made a motion to approve the consent agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Citizens Comments: The water tower project was discussed and the Mayor stated it was not done due to the rain and will be rescheduled.

A 2-mile radius was presented from George A. Johnson. The property is off Hoover St. No new buildings will be going on the property right now. S. Henson made a motion to approve the 2-mile radius; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Report: Fire Chief Henson said there were 10 EMS calls, 1 Fire calls, 5 Storm spotting call. Chief stated that they would have training all next week with Norwalk on interior attack.

Robert Seymour was not present for a maintenance report.

Resolution 9-9-2019-1 a resolution approving the 2019 City Street Financial Report was presented. S. Henson made a motion to approve Res. 9-9-2019-1; seconded by J. Dudney. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 10-14-2019-1, a Resolution authorizing the pre-payment of certain bills/expenditures for which penalties may accrue for late payment, or for which payment may be due prior to the date upon which a Council meeting is set, to wit: Praxair, WEX Bank (Fire Dept. & City), IRS, IPERS, Warren Water, Wellmark BC/BS, Des Moines Register, Iowa Dept. of Revenue, MidAmerican, Bond Payments (City State Bank, Iowa State Bank), EMS Billing, AT&T, Windstream, and Verizon was presented. J. Dudney made a motion to approve Res. 10-14-19-1; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 10-14-2019-2, a resolution Approving the Form and Acceptance of Agreement, Estimate of Costs, Between the City of Martensdale, Iowa and McClure Engineering (Martensdale Collection Service Agreement (Re: 2019 Sanitary Collection System Improvements) was presented. R. Baker made a motion to approve Res. 10-14-19-2; seconded by J. Dudney. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 10-14-2019-3 Approving the Form and Acceptance of Letter of Conditions Regarding Martensdale Collection Sewer Rehab Project, Dated May 6, 2019, from the United States Department of Agriculture was presented. S. Henson made a motion to approve Res. 10-14-19-3; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding payments by the City for costs associated with the fire department personnel association memberships and fire department maintenance expenses. City attorney John Judisch stated he would contact Jennifer at the State Auditor Office's to see if she agrees for the City to pay for the membership for the EMT membership that also includes the medical director, the cost is \$1,100.00.

There was discussion regarding city ditches. Mayor Prichard stated that some ditches in town are really bad and he wondered if we should start doing a little area of the City each year. It was discussed to start with city culverts and see if the drainage problem gets better. The city attorney asked Randy Crow if wanted to go into a closed session regarding his compensation and job duties as a sub-contractor for the city of Martensdale. Mr. Crow stated he did not want to go into a closed session.

Mayor Prichard asked Mr. Crow why is there such a difference in the amount of his hours. Mr. Crow stated that different jobs take different amounts of time each month. Mayor Prichard also told Mr. Crow he cannot be approaching residents and stated it is every residents business what goes on with the City.

The city attorney asked Mr. Crow what tasks he performs for the City. Mr. Crow stated he runs the backhoe; cleans ditches; read the water meters (Bob Seymour tells Mr. Crow to read the meters); does water tests, water tower, mows yard and lagoon, does sewer lagoon work, and plows snow. Mr. Crow stated that he wanted \$15.00 per hour.

J. J. Dudney asked Mr. Crow about his time sheet and the time he puts down for the chlorine tests. Mr. Crow stated it takes time to get to the site, then do the test and complete it.

S. Henson stated that Mr. Crow has helped with fire hydrants and that he does have knowledge of the water system and city information. S. Henson made a motion to end the discussion on the evaluation of the sub-contractor; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard stated he would like to see Mr. Crow receive an increase to \$15.00 per hour. Mr. Henson stated a part time position needs to be included in the budget. S. Henson made a motion to raise Mr. Crow's salary beginning Nov. 1, 2019 from \$10.00 to \$15.00 per hour;

seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard discussed having a contract signed by Mr. Crow since there has never been one completed. The city attorney will work on a contract.

There was discussion regarding applications for the maintenance position. The city council decided to extend the deadline date.

J. J. Dudney made a motion to extend the application date to the end of October; seconded by S. Henson. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

S. Henson congratulated Jacob Dunn as an EMT for the fire dept.

The next city council meeting was set for Nov. 4, 2019 with a work session following the meeting to review maintenance applications.

J. Dudney made a motion to adjourn; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

City of Martensdale – Sept. 2019 – Disbursements

17086	9/1	Brad Prichard (phone reimbursement)	50.00
17087	9/1	Robert Seymour (phone reimbursement)	50.00
17088	9/1	Donna Bahun (phone reimbursement)	50.00
17089	9/1	Donna Bahun (salary)	1,403.12
17090	9/13	Robert Seymour (salary)	1,461.93
17091	9/27	Robert Seymour (salary)	1,461.93
17092 to 17102		wrote in Sept. 2019	
17103	9/13	Randy Crow (extra help)	415.00
17104	9/13	State Hygienic Lab (water analysis)	39.00
17105	9/13	Donna Bahun (reimburse easements recorded)	148.00
17106	9/13	Stuyvesant, Benton & Judisch (atty fees)	875.00
17107	9/13	Martin Marietta (rock)	138.20
17108	9/13	Plaza Printers (city clean-up letter)	277.00
17109	9/13	Kelly Cortum (Ditch Iowa Ave.-Spring St.)	5,900.00
17110	9/13	EDGE Web Design (yearly fee)	575.00
17111	9/13	O'Reilly Auto (supplies)	49.49
17112	9/13	Wiegert Disposal (July-Sept. dumpster fee)	120.00
17113	9/13	Des Moines Register (publication fees)	228.04
17114	9/13	McCoy Hardware (supplies)	11.44
17115	9/13	Veenstra & Kimm (bldg. permit)	30.00
17116	9/13	Quill Corp. (printer toner)	284.97
17117	9/13	Office Depot (stapler)	35.78
17118	9/13	IA Dept. of Agriculture (pesticide certification fee)	15.00
17119	9/13	AT&T (long distance)	52.28
17120	9/13	Windstream (phone)	693.50
17121	9/13	Mid American (utilities)	1,498.79

Automatic Withdrawals

9/4	Wellmark (Bob insurance)	1,254.99
9/5	IRS (Bob-Donna taxes)	3,298.83
9/5	IPERS (Bob-Donna)	1,512.21
9/11	Warren Water (Water purchase)	3,150.00

City of Martensdale Rescue – Sept. 2019 – Disbursements

2898	9/14	EMS Billing (medicare payment)	172.97
2899	9/14	Verizon (phone)	18.36
2900	9/14	Bound Tree (O2 mask)	17.50
2901	9/14	Warren Co. EMS Assn.	320.00
2902	9/14	Praxair (oxygen)	69.59

Automatic Payments

9/18	Wex Bank (fuel)	115.62
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Rescue Revenue

9/13	EMS (medicare payment)	112.14
9/24	EMS (medicare payment)	386.90

City of Martensdale – Sept. 2019 – Revenues

9/10	State of Iowa (DOT water payment)	80.29
9/13	Warren Co. Treasurer (property taxes)	5,339.21
9/13	Parker Building Permits	150.00
9/13	State of Iowa (street construction pymt.)	6,681.09
9/17	Water-sewer collections	5,230.44
9/20	Jefferson Twp. (fire)	2,638.18
9/20	DanLee Liquor Permit Fee	75.00
9/20	Water-sewer collections	1,955.00
9/20	Water-sewer collections	7,261.64
9/28	State of Iowa (1 cent tax)	3,314.77
9/30	IRS (refund)	3.37
9/30	Loyd water deposit-water-sewer collection	250.00
9/30	Water-sewer collections	1,074.00
9/30	Water-sewer collections	6,178.75

City of Martensdale
Special Council Meeting
October 20, 2019, 6:00 p.m.

Meeting called to order by Mayor Prichard.

Members present Jeri Jo Dudney, Scott Henson, and Ryan Baker (by phone).

Members absent: Robert Wetzler.

J. Dudney made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye.

Mayor Prichard declared the motion carried unanimously.

Citizens comments: None.

Additional payables presented: Des Moines Register, 773.68; Martin Marietta, 72.71 and Iowa One Call, 32.00. S. Henson made a motion to approve the additional payables; seconded by J. Dudney. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion about fire department expenses that occur between city council meetings and how to pay for those expenses and other fire department membership dues. It was decided that a meeting with the state auditor to discuss these items would be beneficial to make sure the City is in compliance. The city clerk will contact the state auditor to see if a meeting could be scheduled.

Resolution 10-20-2019-1, a resolution authorizing the payment of certain expenditures concerning the Iowa Emergency Medical Services Association, to wit: yearly membership dues and yearly conference attendance by EMS personnel was presented. J. Dudney made a motion to approve Resolution 10-20-2019-1; seconded by R. Baker. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Open Forum: Mayor Prichard stated he has received complaints about barking dogs at a residence in the City. The city clerk said a certified letter has been sent to the resident regarding the barking dogs. If the problem is not taken care of the city clerk will contact the Warren Co.

Sheriff's Office since it is against the city code to have continuous barking animals.

S. Henson made a motion to adjourn; seconded by J. Dudney. On a roll call vote: Henson, Aye; Dudney, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members. City of Martensdale