

**City of Martensdale
Special City Council Meeting
January 22, 2020**

Meeting called to order by Mayor Prichard.

Members present: Scott Henson, Travis Berger, Deb Hutchison, Ryan Baker and Eric Hughes.

Members absent: None.

S. Henson made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Berger Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding the 2020-2021 budget and items that needed to be included in the budget. There was discussion about the sewer project and that some costs may begin in April or May so this will be need to be added to the current budget and the budget will need to be amended. There was discussion regarding items needed to be added to the new budget; purchasing a new city pick-up and budgeting \$55,000, \$10,000 for the water computer software and equipment, 8,000 for the shop. The city council discussed salary increases for the city clerk. The clerk stated to the council that she is working more than 20 hours a week due to the sewer project and she did not see that slowing down since the sewer project will take a lot of time just for the paperwork. The city council told the clerk to add 5 hours per week right now to her work schedule and amend the current budget for up to 30 hours. The city clerk will keep track of the hours she is working for the sewer project and let the city council know if it goes over 5 hours per week. The city council agreed to a 4.5% increase for the city clerk beginning July 1, 2020.

The city clerk stated that we now have to publish the tax levy prior to approving the actual budget. Therefore, we will need to have a special meeting on February 17 and the March meeting will need to be March 9 to approve the budget.

There was discussion regarding a commitment letter from City State Bank for the interim financing for sewer project. The date of the commitment letter ends Dec. 18, 2020. The city council asked the city clerk to contact City State Bank and see if the date could be extended and if the interest rate could be any lower than 2.50%.

Resolution 1-22-2020-1 Approving the Form and Adoption of City of Martensdale, Iowa Paid Time Off Policy was presented. R. Baker made a motion to table the resolution and policy until further notice; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding the fire dept. sending 3 fire fighters to the 96th Annual Fire School being held in Ames, IA – February 29-March 1. The cost is \$125.00 per person. R. Baker made a motion to approve sending 3 fire fighters to the fire school; seconded by E. Hughes. On a roll call vote: Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye; Henson, Abstained. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding a meeting that Scott Henson attended with Warren Water regarding upgrading the water pit for the D.O.T. to make brine. Mr. Henson stated that Warren Water had their engineers review the City's water situation and they gave their recommendations to the City along with a quote for the cost for the project. Warren Water stated they were waiting for the City's engineers to give their recommendations whether it would work and if they agreed with Warren Water engineers recommendations. The city clerk will contact McClure Engineering.

The D.O.T. stated they would like to see what percentage they use of the City's water for the last five years to help determine their cost of the project.

While at the Warren Water meeting, there was discussion that a new water tower for the City would be needed in the future. The water usage currently does not provide enough water for the fire dept. and if there were any growth in the City the current tower would not be able to handle it. Warren said there were plenty of grants available to do that kind of project.

An additional expenditure for \$196.00 to Gary Wiedmann was approved by S. Henson; seconded by T. Berger. On a roll call vote: Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye; Henson, Abstained. Mayor Prichard declared the motion carried unanimously.

R. Baker made a motion to adjourn; seconded by S. Henson. On a roll call vote: Berger Aye; Baker, Aye; Hutchison, Aye; Hughes, Aye; Henson, Abstained. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk