

**City of Martensdale
Regular Council Meeting
March 4, 2019, 6:00 p.m.**

Meeting called to order by Mayor Prichard.

Members present: Scott Henson, Jeri Jo Dudney, Ryan Baker, Nathan Wheeldon and Robert Wetzler.

Members absent: Ryan Baker and Robert Wetzler.

Attorney John Judisch was present.

S. Henson made a motion to approve the agenda; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked Robert Seymour and Randy Crow for keeping the streets cleaned off due to the weather.

The city attorney, John Judisch reported that a FOIA requested has been received from David Northwick asking for Councilman Robert Wetzler's phone calls, emails and any communication from him. The city attorney and city clerk will need to get together and figure out how much time this will take so Mr. Northwick can get a price quote to gather the information.

The consent agenda was presented which included the Feb. 4 2019 and Feb. 7 minutes, the financial report, the Feb. 2019 disbursements and revenues, and the accounts payable for March 2019. N. Wheeldon had a few changes to the Feb. 4, 2019 minutes, he did not vote for the t-shirts but abstained and there he had a change in the wording in a sentence, S. Henson had a change on a name for the March payables. N. Wheeldon made a motion to accept the consent agenda with the changes; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously. The city clerk had no report.

Maintenance report: Robert Seymour said the needs the brakes fixed on the city pick-up and the oil changed. Since this is normal maintenance, the city council told him to get it done.

Fire report: Chief Henson said there were 10 EMS calls and 2 fire calls in February and that pre-planning was done at the school.

There was discussion regarding having the city clerk contact Ahlers Law Firm to start the Preparation of Documents and Proceedings for Financing for Ambulance Purchase. N. Wheeldon made a motion for Donna Bahun to contact Ahlers Law Firm and start the proceedings; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding replenishing the petty cash fund. The last time it was done was in early 2016. J. Dudney made a motion to place \$125.00 in the petty cash fund; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Citizens comments: Denny Petersen was present and thanked the fire department for the soup and chili dinner.

The public hearing was open for the 2019-2020 fiscal year budget. There were no comments. N. Wheeldon made a motion to close the public hearing; seconded by S. Henson. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 3-4-2019-1 – Granting to MidAmerican Energy Company, its Successors and Assigns, the Right and Non-Exclusive Franchise to Acquire, Construct, Erect, Maintain and Operate in the City of Martensdale, Iowa, an Electric System and Communication Facilities and to Furnish and Sell Electric Energy to the City and its Inhabitants and Authorizing the City to Collect Franchise Fees for a Period of 25 years was presented. S. Henson made a motion to approve Ordinance 3-4-2019-1; seconded by J. Dudney. On a roll call vote: On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously

S. Henson made a motion to waive the second and third readings for Ordinance 3-4-2019-1; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously

Ordinance 3-4-2019-2 – Granting to MidAmerican Energy Company, its Successors and Assigns, the Right and Non-Exclusive Franchise to Acquire, Construct, Erect, Maintain and Operate in the City of Martensdale, Iowa, a Natural Gas System and Communication Facilities and to Furnish and Sell Electric Energy to the City and its Inhabitants and Authorizing the City to Collect Franchise Fees for a Period of 25 years was presented. N. Wheeldon made a motion to approve Ordinance 3-4-2019-1; seconded by S. Henson. On a roll call vote: On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

N. Wheeldon made a motion to waive the second and third readings for Ordinance 3-4-2019-2; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously

The second reading of Ordinance 2-4-2019-1 An Ordinance Adopting a Warren Water Rate Increase. S. Henson made a motion to approve the second reading of Ordinance 2-4-2019-1; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

N. Wheeldon made a motion to waive the third reading for Ordinance 2-4-2019-1 – An Ordinance Adopting a Warren Water Rate Increase; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk stated that the current budget needed to be amended due to the sidewalk project. The total final cost was \$46,000.00 and we had budget \$15,000.00 and that the 2019-2020 budget is higher due to the sheriff contract going up; legal expenses; cost of publication fees, the audit, and the DOT brine water project.

Resolution 3.4-2019.1 – A Resolution Adopting and Approving City of Martensdale Budget Amendment for 2018-2019. N. Wheeldon made a motion to approve Resolution 3-4-2019-1 Budget Amendment for 2018-2019; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 3.4.2019.2 – A Resolution Adopting and Approving City of Martensdale Budget for 2019-2020. J. Dudney made a motion to approve Resolution 3.4.2019.2 the 2019-2020 budget; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 3.4.2019.3 – A Resolution Adopting and Approving an Increase to EMS billing rates. There were 2 rates that were incorrect; the city attorney fixed them at the meeting. J. Dudney made a motion to approved Resolution 3.4.2019.3 an increase in EMS billing rates with the correct amounts; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

The city council set City Clean-up Days as May 3-4 and a rain date of May 10-11. The city clerk will contact John Wiegert and make sure these dates work for him.

The city council discussed a clothing allowance for the maintenance supervisor. J. Dudney made a motion to approve the \$250.00 per year for the clothing allowance; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding two emails that were sent to the Mayor and City from Councilman Robert Wetzler requesting approval of expenditures and purchases for council members, former mayor and city staff. The emails are available at city hall. This item failed due to no motion by the city council.

Mayor Prichard discussed time sheets for Robert Seymour, maintenance supervisor and Donna Bahun, city clerk. The city clerk did have the Mayor sign a time sheet and had the city council review it. Mayor Prichard said he had no problem with Randy Crow filling out a time sheet since he is on a contract basis, but didn't feel that Robert or Donna should have to fill one out. The Mayor stated that Robert and Donna have been long time employees, are salaried and he sees no need for them to do a timesheet. N. Wheeldon stated that the Mayor may have to answer public questions on the time being worked. N. Wheeldon said since they both report to the Mayor, its his decision but that any questions from residents need to be answered if asked. J. Dudney stated it is transparency for the timesheets. Mayor Prichard said to have anyone with questions to call him and he will talk with them, and said no time sheets were needed at this time.

The city clerk asked to transfer \$6,209.32 for the fire thermal imager from the fire township funds to the general account to write a check for it. J. Dudney made a motion to transfer the funds to the general out of the fire dept., township funds; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Open Forum: N. Wheeldon asked the city attorney about our web provider and email accounts. The city attorney will look into that further.

The Mayor said he completely forgot to place the closed session on this agenda and told the city council it will be on next months agenda.

A resident of Martensdale who was attending the meeting asked what could be done when a city official is acting out against the City. The city attorney stated he works for the City of Martensdale and could not really give much information. Mayor Prichard gave the city attorney permission to provide legal guidance on the removal of elected officials.

A visitor at the meeting asked if the t-shirts purchased for the fire dept. placed them over budget, the city clerk stated the fire dept. is not over budget.

J. Dudney made a motion to adjourn; seconded by S. Henson. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members.

City of Martensdale

February 2019 - Disbursements

16938	2/1	Brad Prichard (phone reimbursement)	50.00
16939	2/1	Donna Bahun (phone reimbursement)	50.00
16940	2/1	Robert Seymour (phone reimbursement)	50.00
16941	2/1	Donna Bahun (salary)	1,341.08
16942	2/7	Robert Seymour (salary)	1,439.55
16943	2/15	Robert Seymour (salary)	1,439.55
16944	2/9	O'Reilly Auto (supplies)	71.64
16945	2/9	Martin Marietta (VOID)	
16946	2/9	Warren Co. Sheriff (sheriff hours)	3116.00
16947	2/9	Randy Crow (extra help)	455.00
16948	2/9	Stuyvesant, Benton & Judisch (atty)	3,844.94
16948	2/9	IMPACT (Warren Co. donation)	300.00
16949	2/9	McCoy Hardware (supplies)	33.98
16950	2/9	Plaza Printers (ledger cards)	231.00
16951	2/9	Quill Corporation (shredder)	129.99
16952	2/9	Iowa One Call (notification fees)	28.00
16953	2/9	Boyd Software (yearly computer support, updates)	600.00
16954	2/9	McClure Engineering (sewer)	458.98
16955	2/9	State Hygienic Lab (water testing)	311.50

16956	2/9	D. J. Gongol (sewer lift station)	1,616.80
16957	2/9	Hamco Walker (copy paper)	115.50
16958	2/9	Hawkeye Truck (sander)	3,995.00
16959	2/9	Donna Bahun (reimburse notary stamp renewal)	30.00
16960	2/9	AT&T (long distance)	50.34
16961	2/9	Windstream (phones)	328.64
16962	2/9	DLH GRAF/X (fire uniforms)	880.17
16963	2/9	Mid-American Energy (utilities)	869.87
16964	2/9	Des Moines Register (publication fees)	1,402.81
16965	2/9	Mid-American Energy (utilities)	335.64
16966	2/9	Auditor-State of Iowa (2019 fee)	1,200.00

Automatic Withdrawals

2/04	Wellmark (Bob insurance)	1,254.99
2/11	IRS (Bob-Donna taxes)	2,395.77
2/12	IPERS-(Bob-Donna)	1,100.58
2/12	Warren Water (Water purchase)	3,050.30
2/12	IA Dept. of Rev. and Finance (sales tax)	1,406.83
2/22	Kum & Go (fuel)	98.49
2/28	State of Iowa (payroll state taxes)	2,718.20

City of Martensdale

February 2019 - Revenues

2/6	Water-sewer collections	3,615.73
2/12	Warren Co. (property taxes)	352.19
2/19	Water-sewer collections	6,880.57
2/19	Iowa Municipal Assn. of Utilities (2019 dividend)	3,777.72
2/19	State of Iowa (DOT water payment)	430.03
2/14	Jefferson Twp. (fire protection)	136.16
2/22	Water-sewer collections	6,356.30
2/25	State of Iowa (street construction)	5,027.81
2/25	Water-sewer collections	4,682.94
2/28	Water-sewer collections	2,546.78
2/28	State of Iowa (1 cent tax)	2,718.20

City of Martensdale Rescue

February 2019 - Disbursements

2863	2/9	Praxair (oxygen)	68.59
2864	2/9	Zoll Medical (preventative maintenance)	255.00
2865	2/9	Verizon (phone)	18.15
2866	2/9	Central IA Pest Control (fire station-3 months)	360.00
2867	2/9	EMS Billing (ambulance billing)	77.13 (voided)

Automatic Payments

2/22	Kum & Go (fuel)	115.00
2/9	Sandry Fire Supply (SCBA testing)	1,454.40

City of Martensdale Rescue

February Revenues

2/27	EMS Billing (rescue calls)	800.66
------	----------------------------	--------