

City of Martensdale
Regular Council Meeting
September 12, 2016

Meeting called to order by Mayor Ralls.

Members present: Scott Henson, Ryan Baker, Nathan Wheeldon, Robert Wetzler and Adam Vandekamp.

Members absent: None.

S. Henson had a change to the minutes; R. Wetzler had a question on the financial report and stated it was off around \$700.00. The clerk explained that the report is based off of the bank statement and that there are times when checks have not been cleared or checks from the previous month have cleared so it isn't going to always match the disbursement report but instead it will balance the checking account statement. There were also bond payments made the prior month, which are made twice a year. The clerk said she could place all bond payments on the report and checks that have not cleared if that is what the council requests.

R. Wetzler discussed the minutes. Mayor Ralls said he told the city clerk, Donna to do the minutes like the City of Norwalk. N. Wheeldon said there was never a vote to change the format in the minutes. R. Wetzler said we just added more information to the minutes. N. Wheeldon said he thought we were going back to the way the minutes used to be done according to the discussion last month. N. Wheeldon said minutes should not be a narrative. R. Wetzler said when you have a long meeting; the minutes are going to be longer.

R. Wetzler asked why the fire chief couldn't separate out the number of calls each month. S. Henson said the trip log for vehicles shows all that information.

N. Wheeldon made a motion to approve the consent agenda; seconded by A. Vandekamp. On a voice vote: Wheeldon, Aye; Baker, Aye; Wetzler, Aye; Vandekamp, Aye; Henson, Nye. Mayor Ralls declared the motion carried.

There was discussion regarding a petty cash fund. R. Wetzler made a motion to keep \$150.00 in the petty cash fund for the city clerk and to keep a \$1,500.00 check available for Robert Seymour for an emergency; seconded by A. Vandekamp. Question was called for and on a voice vote Mayor Ralls declared the motion carried unanimously.

The city clerk discussed having lawns mowed that residents have abandoned and making it a standard practice to have Josh Butcher mow their lawns without having a motion each time. N. Wheeldon made a motion to accept Josh Butcher as the person responsible to mow lawns if needed in the city; seconded by S. Henson. Question was called for and on a voice vote Mayor Ralls declared the motion carried unanimously.

The city clerk was given the letter from Karen Mills regarding the City's ordinance on pit bulls. The council agreed that the current ordinance banning pit bulls was necessary.

The city clerk discussed an investment policy for the City, the City Attorney said a resolution would need to be prepared with the amount of funds being invested. A. Vandekamp thought we should place some funds into an investment policy. The city clerk gave the council the information received on the funds the City will receive from the penny tax that was passed. That amount will be around \$60,000.00 to the general fund and around \$20,000.00 to the Road Use Tax fund from the gas tax. The city clerk thought we could place \$20,000.00 from the RUT fund and the general fund to start an investment policy. A. Vandekamp made a motion to open an investment policy with the clerk's recommendation; seconded by N. Wheeldon. On a voice vote: Wheeldon, Aye; Baker, Aye; Wetzler, Aye; Vandekamp, Aye; Henson, Nye. Mayor Ralls declared the motion carried. The council asked for someone from City State Bank to attend the next meeting to discuss the investment policy.

R. Seymour said work needs to be done on the lift station and parts need to be purchased, cost around \$1,500.00. He also had a price for city hall outside repairs of \$2,500.00. The city council told him to proceed with the repairs.

Fire Chief Henson said there were 10 EMS calls and 1 storm spotting calls last month.

Don Hedberg was present and has bought the Roadside building and the building owned currently by Carroll Plumbing on Hwy. 28. He has encounter problems with the City's building inspector who he states is using bully like tactics, is rude and forcing them to pay fees. He had a stop work order placed on the building and has recently submitted a building permit. He would like the city council to remove V&K as their city building inspector.

Gilbert Home Comfort was present and said he also had a stop work order on his building. He called the building inspector and was sent a bill for \$905.00, he said that some fees were waived; he said he wondered what the cost would have been without some of the fees waived.

Halloween was set as Monday, Oct. 31 from 6 pm to 8 pm.

There was discussion regarding property for Hunter Norland that is within the 2 miles radius. The city council said they need additional information on what is exactly being done to the property before they can do anything. The city clerk will contact them. If the property is just being divided S. Henson made a motion to approve the permit; seconded by N. Wheeldon. Question was called for and on a voice vote Mayor Ralls declared the motion carried unanimously.

Mayor Ralls stated that McClure Engineering would be attending next month's meeting. He said the news is good with the USDA dropping the interest rate to 1.875.

R. Wetzler discussed the D.O.T. contract. He stated that there shouldn't be any issues with the contract since we do have any drainage. The city council said to take out the drainage paragraph and send it back to be signed by the City of Martensdale.

S. Henson said that the streetlights have not been replaced that were out; the clerk will send another request.

R. Wetzler gave the city clerk the information he had from messages with the Iowa Dept. of Management and Warren Co. Attorney. He said we should find out how to maintain record correspondence that may have someone's personal phone numbers or information on it. The clerk will ask the city attorney.

Mayor Ralls and R. Wetzler discussed golf carts and stated that an ordinance was needed or they are illegal to drive. An ordinance will be prepared for the next meeting.

Dwayne Frazier and Helen Smith were present and said they would be happy to help Donna with the grant paperwork for sidewalks. They will set up a meeting with Donna.

N. Wheeldon made a motion to adopt Roberts Rules for the city minutes, which includes attendance, all motions, and votes; seconded by S. Henson. Question was called for and on a voice vote Mayor Ralls declared the motion carried unanimously.

S. Henson made a motion to adjourn; seconded by A. Vandekamp. Motion carried.

John Ralls, Mayor

Donna Bahun, City Clerk