

**City of Martensdale**  
**City Council Meeting Minutes**  
February 6, 2023

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Deb Hutchison, Eric Hughes and Matt Gideon.

Members absent: None.

The agenda was approved by Henson seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was approved by Hutchison; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was presented, the Jan. 9, 2023 minutes, the Jan. 29 special meeting minutes, the January 2023 payables and receipts, the February 2023 payables and the Dec. 2022 financials were presented. Hutchison made a motion to approve the consent agenda; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Clerks Report: None.

Maintenance Report: Zach Wood stated he had found a infrastructure system online that he would be able to update maps and water lines on it for \$20.00 per month/\$240.00 per year.

Fire Report: Chief Henson stated there was 1 fire call and 14 EMS calls. He said that the fire trucks need some work.

The city clerk asked to transfer \$3,800.00 back to the general fund from the fire dept. The county had deposited Jefferson Township cemetery funds into the Martensdale fire dept. by mistake and they needed to be paid back. Gideon made a motion to transfer the funds from the fire dept. to the city general account; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Perry Gjersvik from Short Elliott Hendrickson (SEH Engineering Co.) was present to discuss the sewer lagoon project. Mr. Gjersvik stated that his firm works with smaller communities and they will do the design of the lagoon and upgrade the pumps and generator. The project will be sent out for bids. They will take care of the plans, specs, and all change orders. Their company has previously worked with the City of Bevington and Truro.

Resolution 02.01.2023 A Resolution Approving An Agreement Between the City of Martensdale, Iowa and Short Elliott Hendrickson, Inc. for Professional Services was presented. Henson made a motion to approve the Resolution; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 02.01.2023 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Related to the Building Code was presented. Gideon made a motion to approve the ordinance; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion on the 2023-2024 city budget. We will need to see what the new tax valuations are since the legislators have requested changes. The city clerk will let the council know when we can pass the tax levy.

The city clerk discussed the new website and online water bill payments. Once the website is transferred over to the new one, then the council will be able to go online and see if they want anything added or removed. Then the program for automatic water payments will go on the website. There was discussion about having residents enter their email addresses to notify them if there is a water boil advisory. The clerk will discuss it with the website company.

Henson made a motion to go into a closed session; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Hutchison made a motion to come out of the closed session; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Gideon made a motion to adjourn; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members.

**City of Martensdale****January 2023 – Disbursements**

Brad Prichard (phone reimburse), 50.00  
Zach Wood (phone reimburse), 50.00  
Donna Bahun (phone reimburse), 50.00  
Donna Bahun(salary), 1,917.59  
Zach Wood (salary), 2,054.80  
Zach Wood (salary), 2,054.80  
Des Moines Register (full time job ad), 133.40  
Cappel's Ace Hardware (supplies), 66.13  
Boyd Software (2023 support), 600.00  
State Hygienic Lab (water testing), 118.00  
Polaris Industries (fire truck), 44,019.44  
Robert Seymour (extra help-water readings), 200.00  
Asher Henson (extra help-water readings), 100.00  
Regions Bank (rescue checking acct.), 25,000.00  
AT&T (pump), 75.72  
Windstream (pump), 73.52  
Windstream (city hall), 216.82  
Core & Main (pH reader), 150.09  
Immense Impact (new website & transfer of files), 1,279.00  
Windstream (fire), 219.56  
Mid-American Energy (utilities), 1,086.90  
Wellmark (Zach insurance), 450.47  
IRS (Donna-Zach taxes), 2,917.26  
IA Dept of Revenue (4th qtr withholding), 1,422.00  
IPERS (Donna-Zach), 1,448.16  
IA Dept. of Revenue (Nov. sales tax), 130.53  
IA Dept. of Revenue (Nov. WET tax), 440.50  
Warren Water (water purchase), 4,879.60  
Wex Bank (fuel), 680.71  
Wex Bank (fuel), 154.86  
IA Dept. of Revenue (Dec. sales tax), 513.92  
IA Dept. of Revenue (Dec. WET tax), 440.50

**January 2023 – Revenues**

USDA (Final payment sewer grant), 25,255.00  
Water-sewer collections, 963.53  
Water-sewer collections, 3,262.06  
Warren County (prop. taxes), 422.47  
Jefferson Twp. (fire), 490.53  
State of Iowa (DOT water), 1,746.15, 126.90  
Water-sewer collections, 4,553.01  
State of Iowa (RUT), 4,169.62  
Water-sewer collections, 2,921.97, 3,361.39  
Wellmark (health ins. refund), 450.47  
State of Iowa (1 cent tax), 4,355.27  
Water-sewer collections, 5,108.50  
Water-sewer collections, 515.26

**Martensdale Rescue Dept.****January 2023 – Disbursements**

Verizon (phone), 16.92  
W. Reeves & Associates (lights), 1,500.00  
Verizon (ipad), 35.01  
Linde Gas (oxygen), 111.47  
Wex Bank (fuel), 300.86

